



**St. XAVIER'S**  
CATHOLIC COLLEGE OF ENGINEERING  
(Autonomous)

Chunkankadai, Nagercoil - 629003  
Kanyakumari District, Tamil Nadu

Approved by AICTE & Affiliated to Anna University, Chennai  
Accredited with 'A' Grade by NAAC

UG Programs (ECE, Mech, Civil, CSE, & IT) Accredited by NBA  
Recognized under section 2(f) & 12(B) of UGC Act, 1956  
UG Programs (ECE, EEE, Mech, Civil, CSE, & IT),  
MBA & MCA Programs Permanently Affiliated

# ADMISSION POLICY and PROCEDURE

## ST. Xavier's Catholic College of Engineering

### **Admission Policy-2022**

#### **Preamble**

St. Xavier's Catholic College of Engineering (SXCCE) was established with the vision of 'Creating a Technically Empowered Humane Society' by offering cutting edge technical and managerial education to the rural youth of Tamil Nadu and beyond. This is being realized by offering admissions to the eligible students irrespective of social, cultural, religious, economic and gender considerations. SXCCE offers six undergraduate programs in engineering and eight postgraduate programs in engineering, postgraduate programs in management and computer applications. This Institution has seven recognized research centres offering Ph.D. programs. Standard procedures and guidelines pertained to a self-financing minority institution given by AICTE, UGC, DOTE and Anna University are being followed in the admission process to admit the students in management and government quota. The Institute offers various scholarships to the deserved poor and meritorious students and facilitates the other scholarships to the eligible students from government in order to pursue the course successfully.

#### **Background**

SXCCE intends to educate the rural youth to become top class professionals and technocrats by providing vibrant academic experience of learning, research and innovation and stimulating opportunities to develop them with personal maturity and professional skills. Being an Institute of eminence in technical education, SXCCE inspires the passionate students of varied region of India to pursue their engineering education at SXCCE. Clear and transparent policy guidelines are being followed in the process of admissions.

## **Purpose/Objective**

The purpose of the policy is,

- to enumerate the guidelines for the admissions to various UG and PG programs
- to make all the students, parents and other stakeholders aware of the admission process and various schemes and scholarships available to support the students in academics

## **Policy**

The St. Xavier's Catholic College of Engineering is committed to ensure its admissions accessible to a diverse range of prospective students irrespective of social, cultural, religious, economic and gender considerations and make them graduate successfully by offering different facilitative schemes.

Our admission policy complies with relevant regulations given by Government, AICTE, UGC and Anna University.

SXCCE practices a transparent procedure in the admission process and committed to providing accurate admissions information, which is clear, comprehensive, and easily accessible for applicants and public. All the information is published on Institute website and updated regularly.

For all the UG and PG programmes, online application facility is provided on Institute website.

## **Revision of Policy**

The policy/part of this policy may be changed or revised by the institute administration whenever the institution deems it necessary.

## **Guidelines/Admission Process**

The relevant government agencies duly announce the dates and the processes of registration, counselling, and admission of the students to the respective programs.

The website of institute carries, time to time, the dates of starting of admissions for UG and PG Programs. Leading newspapers also carry such information via advertisements.

Eligibility and selection criteria and fee structure for all the UG and PG programmes are published on the website of Institute. Candidates can apply online for admission.

### Program-wise intake details

UG Programs				
Sl. No.	Course	Sanctioned Intake		
		Total	Management Consortium	Government Counselling
1.	B.E. Computer Science & Engineering	120	60	60
2.	B.E. Electronics & Communication Engineering	120	60	60
3.	B.E. Electrical & Electronics Engineering	60	30	30
4.	B.E. Civil Engineering	60	30	30
5.	B.E. Mechanical Engineering	120	60	60
6.	B.Tech. - Information Technology	60	30	30
7.	B.Tech. – Artificial Intelligence and Data Science	60	30	30

PG Programs		
Sl. No.	Course	Sanctioned Intake
1.	M.E. Energy Engineering	18

2.	M.E. Computer Science and Engineering	24
3.	M.E. Communication Systems	24
4.	M.E. Power Electronics and Drives	24
5.	M.E. Medical Electronics	18
6.	M.E. Structural Engineering	18
7.	Master of Business Administration	60
8.	Master of Computer Applications	60

### **UG Admission**

#### **BE First Year**

Our institution is eligible to fill-up up to 50% seats of the total intake for each UG programme as management through self-financing consortium on merit basis. The remaining 50% of the total seats will be filled through single window counselling by the Tamil Nadu government.

#### **Tuition Fee Waiver Scheme**

In addition to the management seat the institute can fill-up 5% of the total approved intake under fee waiver scheme if all counselling seats get filled up for the respective program. Those beneficiary students will be selected from the registered students whose parental annual income is not exceeding to Rs. 6 Lakhs per annum to avail the benefit and candidates should be selected from the single window counselling.

#### **First Generation Graduate Scheme**

The eligible students shall avail this benefit if he/she gets admission through single window counselling and there is no graduate in the beneficiary's family.

#### **Eligibility of Marks**

A Pass in the HSC academic or its equivalent or in the vocational stream with engineering / Technology vocational subjects or any one or two related subjects like Mathematics, Physics, Chemistry or any other equivalent qualification approved by the

State Board of Technical Education and Training / Higher Secondary Board of Tamil Nadu / Universities in Tamil Nadu.

### HSC(Academic):

A pass in the HSC (Academic: both +1 and +2) or its equivalent with a minimum average percentage in Mathematics, Physics and Chemistry put together as given below.

Sl. No.	Community	Minimum Eligibility Marks*
1	General Category (OC)	45%
2	Backward Class (BC) including Backward Class Muslim (BCM)	40%
3	MBC, MBCV & DNC	40%
4	SC, ST & SCA	40%

\*Rounding off the minimum eligibility marks is not permitted.

### HSC(Vocational):

A pass in any one of the HSC (Vocational Subject: both +1 and +2) as given below with any one of the Engineering related subjects namely Mathematics, Physics or Chemistry with a minimum average percentage put together as given below.

Sl. No.	Community	A Pass with Minimum average marks in Related Subjects, Vocational Theory and Practical put together
1	General Category (OC)	45%
2	Backward Class (BC) including Backward Class Muslim (BCM)	40%
3	MBC & DNC	40%
4	SC, ST & SCA	40%

Rounding off the minimum eligibility marks is not permitted.

## **NRI**

The candidates are also eligible to The NRI who support the candidate financially, must be a blood relation such as father, mother, brother, sister only.

The candidates must furnish of the following supporting documents.

- NRI status certificate of the financial supporter issued by the embassy of respective country under their seal.
- Copy of the NRI bank account Passbook of the financial supporter
- Copy of the Passport of the financial supporter
- Nativity Certificate of the financial supporter
- Sponsorship Certificate from the financial supporter
- Certificate from the employer that the sponsor is employed by him (original)
- Relationship certificate obtained from concerned authority (Tahsildar or other Revenue officials)

## **Age Limit**

There is no age limit for candidates admitted for B.E. & B.Tech. degree course.

## **Fee Structure**

Fees will be collected as per Government norms.

## **Scholarship schemes**

1. Institutional meritorious scholarship for poor catholic students as recommended by the owning society - 24 seats
2. St.Xavier's Merit scholarship for meritorious students seats
3. Sports Scholarships to students with an outstanding record in sports (State/National/International) - To a maximum of One per program within Management Quota.

## **B.E. Lateral Entry/Direct Second Year**

Candidates seeking admission directly to the second year are required to have passed the Diploma Examination in Engineering / Technology conducted by the State Board of Technical Education, Tamil Nadu or equivalent courses.

The eligible candidates should be admitted in to lateral entry degree course up to a maximum of 20% of the sanctioned intake of the previous year. First year lapsed seats can also be filled up by the management.

A pass in the Diploma with a minimum average percentage, as given below.

#### **Eligibility of Marks**

<b>Sl. No.</b>	<b>Community</b>	<b>A Pass with Minimum average marks in Related Subjects</b>
1	General Category (OC)	45%
2	Backward Class (BC) including Backward Class Muslim (BCM)	40%
3	MBC & DNC	40%
4	SC, ST & SCA	40%

#### **Eligibility for B.Sc Candidates**

B.Sc. degree holders shall be eligible for admission to B.E. lateral entry degree course. A pass with prescribed minimum eligibility norms in recognized Bachelor degree in science of minimum 3 years duration with 10+2+3 pattern and studied with Mathematics. Candidates with degree other than Bachelor of Science are not eligible.

A pass in B.Sc. with a minimum average percentage, as given below.

<b>Sl. No.</b>	<b>Community</b>	<b>A Pass with Minimum average marks in Related Subjects</b>
1	General Category (OC)	45%
2	Backward Class (BC) including Backward Class Muslim (BCM)	40%
3	MBC & DNC	40%
4	SC, ST & SCA	40%



## **II. PG Admission**

As per the order of the Directorate of Technical Education, Chennai, the minority institutes can fill up to 70% seats of the total intake for each PG programme through Tirunelveli self-financing consortium on merit basis. The remaining 30% of the total seats will be filled through single window counselling by the government. However, it is up to the management to decide the percentage of seats surrendered for counselling year by year.

Those seeking admissions in Masters programs should have passed TANCET/GATE to be eligible for admission through counselling and as for the admission in management quota, they should have passed the examination conducted by the relevant consortium.

### **Master of Business Administration**

Candidates with a pass in recognized Bachelor's degree of minimum 3 years duration and with at least 50% marks (45% in case of candidates belonging to reserved categories) shall be eligible for first year admission.

### **Master of Computer Applications**

Candidates with a pass with prescribed minimum eligibility norms in any recognized Bachelor degree of minimum 3 years duration with mathematics as one of the subjects in +2 or degree with 10+2+3 pattern shall be eligible for first year admission.

However any candidate who wishes to join MCA course after passing recognized bachelors degree needs to undergo an year of introductory bridge course and then join MCA first year.

### **Master of Engineering**

A pass in recognized bachelor degree in BE or equivalent in the relevant field and obtained at least 50% marks (45% in case of candidates belonging to reserved categories) in the qualifying degree examinations.

### Percentage of seats allocation

Sl. No.	Course	MGT	GOVT
1	MBA	Up to 70%	30%
2	MCA	Up to 70%	30%
3	ME	Up to 70%	30%

### Eligibility of Marks (MBA, MCA & ME)

Sl. No.	Community	Minimum Eligibility Marks
1	OC	50%
2	BC, BCM, MBC, DNC, SC, ST & SCA	45%

### III. Admission Procedure (for management quota)

1. Enquire from the reception about the availability of seats, eligibility criterion and the admission procedure.
2. Application for admission should be made in the prescribed form given by the Institute in person or online through the website of Institute.
3. Copies of the relevant certificates will have to be submitted to the office when called for for scrutinizing the application.
4. Selecting candidates for admission is purely a prerogative of the Institute.
5. Selected candidates  
They will be formally scrutinized. If they are in order, the filled in application form will be collected and challans will be given for paying the fee at the Cash counter. Submit the original certificates to the office.
6. Once the counter foil of paid challans is returned, the admission process will be completed.
7. Candidates will be admitted in the allotted branch/programme  
\* The government quota students have to follow the steps 3-6, after getting the provisional allotment in the single window counselling.

#### **IV. Documents to be produced for Admission to B.E./M.E./MBA/MCA Degree Courses**

- HSC/B.E./ B.Tech./UG Degree Statement of Marks
- Transfer Certificate
- Conduct Certificate
- Community Certificate
- Copy of Aadhar Card
- Passport Size Photos - 4 Nos.

\*Tuition and other fees prescribed by the College should be paid in full before the starting of the classes every year.

\*The decision of the Management will be final in all matters regarding admission, training and discipline and will be binding on all parties concerned.