



St. Xavier's Catholic College of Engineering

An Autonomous Institution Affiliated to Anna University, Chennai
Accredited with Grade 'A' by NAAC
UG Programs CE, CSE, EEE, ECE, IT and ME Accredited by NBA
Recognized Under Section 2(f) and 12(B) of UGC Act 1956

Chunkankadai, Nagercoil – 629003

End-Semester Theory Examinations Duty Adjustment Form for Hall Superintendent

Name of the Faculty Member :
Designation / Department :
College Name (if external) :
Reason :

Date & Session	Name of the Faculty Member (Substitute)	Signature of the Substitute*

*A faculty shall not act as a hall superintendent if examination of the course currently handled by him/her is held on that date.

Date:

Signature of the Applicant

Chief Superintendent



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