

**St. Xavier's Catholic College of Engineering
(Autonomous)
Nagercoil-3
Library Advisory Committee**

II meeting-2022-2023

Date: 16/05/2023

Time: 12.30 pm–1.15 pm

Venue: Board room

The second meeting of Library Committee under Autonomous stream was held on 16/05/2023.

Members Attended: enclosed

Agenda:

- To consider the minutes of previous meeting and action taken.
- To review the status of year plan
- Other matters

The Principal welcomes the members and took up the agenda

Points Discussed

- Minutes of previous meeting and action taken

Minutes of previous meeting was presented by the Convener Dr.C.Helen Sulochana.

Action taken Report

Sl. No	Minutes	Action Taken
1	Increase the library usage	<ul style="list-style-type: none">• A library hour is allotted for all the classes in all departments except second year in some departments, which will be rectified in this year.• <u>Best reader award</u> is given in the college day to Fatima Shapna Aashma Y, III year ECE A• Project coordinators instruct the students to download papers from the subscribed journals for their project work.
2.	Book donation	Book donation process is initiated by sending circular regarding this. <ul style="list-style-type: none">• 90 books are obtained from our faculty.
3.	Additional books purchased	Librarian Dr.M.Vijaya Kumar presented the details of additional books added in the library. <ul style="list-style-type: none">• 330 additional books were purchased in this year. This is greater than the Anna university requirement for this academic year.• Order is placed for 108 books.• Currently 198 IEEE journals and 275 science direct journals are available for teaching and research.• Principal informed that 18 lakhs have been spent per year for accessing science direct journals, IEEE journals, N-LIST journal and other print journals.
4.	Student feedback	Student feedback about library is obtained from IQAC. The overall feedback on library is 76%

• Status of year plan.

Status of year plan is reviewed in this meeting.

As per the year plan, actions are taken and the following tasks are completed

- Readers club was started on 8/10/22.


- IEEE Digital library seminar (online) was conducted on 30/11/22.
- Orientation program for the first year students was conducted by the Librarian Dr.M.Vijaya Kumar on 9/11/22,10/11/22,11/11/22 and 16/11/22.
- Library usage is improved by including Library hours in timetable.
- Circular is sent to initiate the book donation.
- Other matters.
 - Separate book request form for students to purchase books.
 - Purchasing books like cultural and history of our district, climate change and SDG that increases the reading prospect among students.
 - Purchasing more personality development books for library engaging and reading practice.
 - Planned to arrange e-journals access from home.

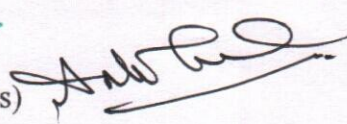
Principal notify the Dean of Academics to discuss the following points in the HODs and Deans meeting


- Collecting more number of donated books from all departments
- Including library hour for all the classes in all departments. Two classes can be accommodated at a time for library hour.

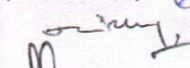
Principal thanked all the members for their suggestion and for attending the meeting. It came to an end by 1:15 pm.


Encl: Members Attended


Dr.J.Maheswaran(Principal) 

Dr. R. P. Anto Kumar (Dean- Academics) 

Dr. C.HelenSulochana (Convener) 

Dr. M. Vijaya Kumar 

Ms.S.T.Sheriba 

Dr.Gerald Arul Selvan 

5

Mr.M.Galesh

Dr.M.Jeya Sutha

Ms. A.Maria Sheela

Mr.G.Jenit Hanson

Student representatives

Shali S.S (III ECE B)

Sarmila J (I CSE B)

Rajeswari M (I MBA B)

Herish Arbert Baslis D (III Mech B)

Prem Kumar P (I MCA)

Supraja C (I MCA)

St. Xavier's catholic College of Engineering
Chunkankadai

Library Advisory Board

Academic year 2022-2023

Minutes of Meeting


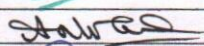





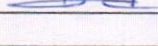
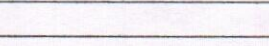
Date : 16-05-2023

Venue : Board room

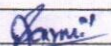
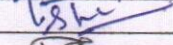
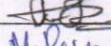
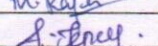
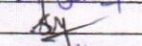

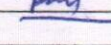
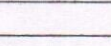
Time : 12.30 pm

Members Present

Faculty Members

Sl.No	Name	Signature
1	Dr. J. MAHESWARAN	
2	Dr. R.A. Anso Kumar	
3	Dr. P. Helen Subudhara	
4	Dr. M. Jeya Sathya	
5	Dr. S. J. Shrinika	
6	A. Maria Sheela	
7	G. Jothi Harsha	
8	M. Gerald Anand Selvam	
9	M. Vijay Kumar	
10		
11		
12		

Student Members

Sl.No	Name	Signature
1	Samritha J	
2	Shali S.S	
3	Premkumar P	
4	Rajeshwari M	
5	A. Jency	
6	Supraja C	
7	Harish Babu	
8	Ron Samuel	
9		
10		
11		
12		

**St. Xavier's catholic College of Engineering
Chunkankadai**

15/05/2023

Circular

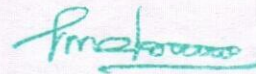
SXCCE- Library Advisory Board – Review Meeting- Reg

Library committee meeting is arranged on 16th May, 2023 at 12.30pm at Board room.

Agenda:

1. Minutes of previous meeting and action taken
2. Review the status of year plan
3. Other matters

All the members of the committee are requested to attend the meeting without fail.





16-May-2023 at 12:55:25 PM

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TN
India