

Library Advisory Board

Academic year 2023-2024

Minutes of Meeting

The first meeting of Library Advisory Board for this academic year was held on 24/08/2023.

Meeting Report

Date: 24/08/2023

Duration: 45 minutes

Time: 12.30 pm – 1.15 pm

Venue: Central Library

Members Attended

Sl.No	Name	Department
1	Dr. J.Jerlin Regin (Convener)	CIVIL
2	Dr. M. Vijaya Kumar	Library
3	A.C. Jinisha	ECE
4	S.T.Sheriba	CSE
5	Dr.Gerald Arul Selvan	Mech

Agenda:

- Year plan
- State level Seminar

Points Discussed

Year plan of library advisory board

- New Book purchase
- Increasing the utility of e-journals.
- Orientation program for first year students
- Improve library usage
- Obtain book requisition from students
- Book donation camp
- Department wise Best library usage award ✓
- Library Audit

New Book purchase

Book purchase requisite for this academic year is prepared by subject in-charges and to be submitted to the librarian. Placement related books, GATE books, general books, latest and new editions and objective type books are included in requisition in this year. It will be followed in upcoming years also.

Increase the utility of e-journals.

- To improve the utility of e-journals, insist the students to download the related papers and doing the literature review during project hours.
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Orientation program for first year students

Every year an orientation program will be conducted for first year students by the librarian. This will give proper guidance to the new students for effectively utilize the library resources.

Improve library usage

- To improve the library usage library hour is included in the timetable for all the classes in all departments.
- Subject in charges give assignments and ask to refer library books and journals during library hours.

Obtain book requisition from students

It is planned to obtain the book requisition form students at the beginning of each semester.

Book donation camp

Book donation camp will be conducted every year.

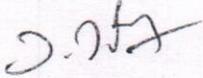
Best library usage award

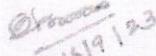
It is planned to give best library usage award to one student from the each department. From this year award can be given for staff also.

State level Seminar

State level seminar on "Recent Trends in Libraries" will be conducted on 25.08.23 by Readers club of SXCCE and Kanyakumari district librarian federation. So all the library advisory board members are asked to participate the seminar.


Secretary


Convener


Principal