

St. Xavier's Catholic College of Engineering

[Autonomous]

Nagercoil - 629003

Third Governing Body Meeting

Date : 09.03.2024, Saturday Time : 10:45 am to 2:30 pm

Venue : Board Room

Members present : Enclosed

Agenda :

- GB : 03.01 To consider, review and approve the minutes of previous meeting and action taken
- GB : 03.02 To consider, discuss and approve the minutes and decisions of III Statutory committee meetings
- GB : 03.03 To consider, discuss and approve the minutes and decisions of sub committees

- Anti-Gender Harassment Committee
- Grievance Redressal Committee
- Student Affairs Committee
- Buildings and works Committee
- Library Committee
- Disciplinary Committee
- Purchase Committee
- Staff & Faculty Development Committee
- College Development Committee

GB : 03.04 To consider the important communications received from AICTE/AU/DOTE/UGC

GB : 03.05 Activities Report since 30.07.2023

GB : 03.06 Reporting the appointments made in the period considered & details of relieved staff

GB : 03.07 To consider and approve the report of Academic Audit & Examination Audit conducted

GB : 03.08 Reporting the Exam results Nov/Dec 2023 (Phase I) and Placement Details

GB : 03.09 Other Matters with the permission of Chair Person

The Member Secretary of the Governing Body Dr. J. Maheswaran (Principal) welcomed the members.

DISCUSSIONS	DECISION	ACTION TAKEN
Awareness programme on Social media reels.	Considered & Confirmed	Conducted
Ensure the effective utilisation of Library.	Considered & Confirmed	Circular was sent to all faculty and students in this regard.

Discussions based on the minutes of II SUB COMMITTEE MEETINGS

DISCUSSIONS	DECISION	ACTION TAKEN
MOOC courses are to be included in addition to Swayam-NPTTEL courses and not to consider self placed online courses.	Considered and Recommended only for credit transfer	Implemented
- PG students should aim for atleast one reputed Inter National Conference and desirable to publish Journal articles. - UG students should publish the findings of their Project work in atleast one Conference by reputed Institutions / Organisations.	Considered & Confirmed	Implemented
Bridge course classes are to be conducted for Lateral Entry Students	Considered & Confirmed	Conducted
Funds for Physical Education in the budget 2023-'24	Noted & Considered	Being utilized

MEETINGS

Discussions based on the minutes of II STATUTORY COMMITTEE

The Principal presented the minutes, decisions and action taken report of previous governing body meeting held on 29-07-2023.

meeting and action taken

Agenda: 01 To consider, review and approve the minutes of previous

DISCUSSIONS	DECISION	ACTION TAKEN
Suggested to equip faculty with latest Technologies in order to handle T-C-P- Courses	Considered & Confirmed	Encouraged to attend FDPs and conducted on latest Technologies & they are attending FDPs by Naan Mudhalvan, DevOps, Drone Technology, 3D printing, etc.

Discussion based on General Matters

DISCUSSIONS	DECISION	ACTION TAKEN
Plagiarism detection software for UG& PG theses is to be used.	Considered & Confirmed	Steps are being taken to procure plagiarism checking software and quotation was received and soon purchase order will be released.
E-theses of foreign Universities and IITs are to be referred by students	Considered & Confirmed	Informed with students and the process is going on.
Students should be allowed for Internship	Considered & Confirmed	Implemented
Faculty to be encouraged to attend STTP on Subject domains	Considered & Confirmed	Implemented
One day Training programme on Blooms Taxonomy	Considered & Confirmed	Conducted the programme for newly inducted faculty and also all faculty by IQAC
Computers of higher configuration are to be procured	Considered & Confirmed	Implemented
Suggested to refer GEM Portal to compare purchase Quotations.	Considered & Confirmed	Verified & found that it is for public Organizations, Govt. & Aided Institutions. <i>It is suggested to refer ELCOT Portal for purchasing procedure.</i>

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SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	CIVIL BOARD OF STUDIES
	CSE BOARD OF STUDIES
	IT BOARD OF STUDIES
	AI&DS BOARD OF STUDIES
	MCA BOARD OF STUDIES
	EEE BOARD OF STUDIES
	ECE BOARD OF STUDIES
	MECH BOARD OF STUDIES
	MBA BOARD OF STUDIES
	H&S BOARD OF STUDIES
RESOLUTION	The Governing Body members verified whether the recommendations of BOS are incorporated in the curriculum and syllabi. After discussion, the Body approved the decisions of all B.O.S meetings. It is recommended that • FE22511 – Power Plant Engineering course should be handled by Mechanical Engineering faculty since almost all topics are related with Mechanical domain

Name of the BOS	Meeting Date
Civil Engineering	06.01.2024
CSE, IT, AI&DS and MCA	21.12.2023
ECE	21.12.2023
EEE	06.01.2024
Mech	06.01.2024
MBA	07.12.2023
H&Sc	08.01.2024

I BOARD OF STUDIES MEETINGS

The Governing Body members approved the minutes and the follow up action taken related with the decisions of Second Governing body meeting.

Agenda : 02 To consider, discuss and approve the minutes and decisions of III Statutory committee meetings

DISCUSSIONS	DECISION	ACTION TAKEN
• Perform Statistical analysis of end semester results, periodic test performance analysis, Peer learning, Providing answer key, meeting the parents of students with arrears	Considered & Confirmed	Implemented
• Suggested to invite the auditors from NBA accredited Colleges for conducting academic audit.	Considered & confirmed	implemented

RESOLUTION	SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS
	Recommended the following proposed amendments in the Regulations 2022
Approved	• Value Added Courses • Two/ three credits . • Students shall be allowed to take these courses offered in other Departments also. • Students can take a maximum of three courses during the entire duration of the programme starting from fifth semester to seventh semester.
Approved	• Off campus courses and Transfer of Credits • Maximum of three off campus courses in physical/online/hybrid mode, in lieu of professional elective / open elective courses of curriculum • Students are permitted to optionally enroll

➤ II ACADEMIC COUNCIL MEETING [20.01.2024]

RESOLUTION	SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS
• EE22712 - Grid Integrating Techniques and Challenges : This course should be converted as TCP course incorporating experiments of Power Drives or including the Power Drives experiments in the course Power Electronics Lab and change the title as Power Electronics and Drives Lab. • Interdisciplinary courses can be framed as ID courses with faculty from parent and sister Departments and also General Courses (GN) • Try to offer Naan Mudhalvan courses under Autonomous if we have the expertise since these courses are not offered to Autonomous Engineering Colleges. • Including special Invitees from other Departments as a member in all BOS to discuss about Interdisciplinary courses.	

RESOLUTION	SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS		• and study these courses through SWAYAM - NPTEL / IITB Spoken Tutorial platforms. • Students are permitted to optionally enroll and study the courses in physical / hybrid / online modes offered by reputed Central / State funded Universities / Institutions which are in the top 20 positions in the latest NIRF ranking (Last 3 years)	Approved	• Off campus courses and Transfer of Credits • Students are also permitted to enroll and undergo such courses in Online mode at Universities abroad in top 500 in QS ranking (Last 3 years) • Students are also permitted to study courses of a particular semester in a University / Institution abroad based on MoU.	Approved	• Off campus courses and Transfer of Credits • Students are also permitted to enroll and study the courses in physical/hybrid mode (not less than 50% in physical mode) that are offered by ✓ (i) National/State funded research Institutions / laboratories and ✓ (ii) (a) reputed companies (manufacturing or software) related to the programme, and (b) reputed companies involved in transfer of knowledge provided the company is a spinoff from an Engineering/Technology practicing Industry and sharing the work experience of the respective industry. • B.E. / B.Tech. Honours (specialization in the same Discipline): Dropped	Suggested to have the eligibility criteria for taking up Hons as the
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SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS		RESOLUTION	
		CGPA with 8 and above which is preferable. It is also suggested to collect the date of willingness of students with more than 7.5 CGPA and 8 CGPA and then decide.	
• Choice of Professional Elective Courses • A student can choose all the Professional Elective Courses either from one of the verticals or a combination of courses from all verticals in a semester. • However, students irrespective of enrolling for additional courses for B.E. / B. Tech. (Hons.) are not permitted to choose more than one course from a row. • Students are permitted to enroll more than one elective course from the same vertical in a semester. • In the subsequent semesters students are permitted to enroll one more course in a row, provided if he/she has cleared the earlier course of the same row.		Approved Since we are the Autonomous College, it is not necessary to have this clauses. Approved Not applicable	
PROJECTWORK/ INTERNSHIP		Approved Approved	
• The last date for submission of the project report is on the last working day of the semester. • If a student fails to submit the project report on or before the specified deadline, it will be considered as fail in the Project Work and the student shall re-register for the same in the subsequent semester.		Approved Approved	

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Approved	• Suggested to cover the salaries of CoE office staff from exam fee income
Approved	• Suggested to take part of surplus exam fee income towards Initial establishment of CoE office
Approved	• Suggested to segregate electricity charges and Internet charges from "Administrative Expenses" head in budget.
Approved	• Suggested to calculate amount spent for a student towards exam activities per year and for their entire

III FINANCE COMMITTEE MEETING [17.02.2024]

RESOLUTION	SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS
Approved	• Passing Requirements
Approved	• If a student has submitted the project report but absent in the end semester examination of project work / Internship, the student is deemed to be failed. In this case and also if a student attends and fails in the End semester examination of Project work / Internship of B.E. / B.Tech, he/she shall attend end semester examination again within 60 days from the date of declaration of the results.
Approved	• The subsequent viva-voce examination will be considered as reappearance with payment of exam fee.
Approved	• In case, the student fails in the subsequent viva-voce examination also, the student shall redo the course again, when offered next.
Approved	Discussed about "Niral Thiruvizha" competition, completion of Projects/Long term Internship by the students in Industries whether it is on time.

Approved	• Awareness program on Social Media
Approved	• Drug awareness program for both boys and girls. [Rev. Fr. Nelson & Rev. Fr. Martin]
Approved	• Sending another circular about the working of this Committee
Approved	• Getting food bank from the students about their

SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION	DECISIONS	• To conduct • Women sensitization program for II, III & IV year girl students [Ms. Indra Palani Chamy & Ms. Usha] • Awareness program on Social Media • Drug awareness program for both boys and girls. [Rev. Fr. Nelson & Rev. Fr. Martin]	Approved
Approved	Sending another circular about the working of this Committee	Approved	• Getting feed back from the students about their choice of program
Approved	Issuing certificates to participants	It is suggested to include one external lawyer in this committee. It is also suggested to have a separate	

1 ANTI - GENDER HARASSMENT COMMITTEE MEETING [30.11.2023]

Agenda 03: To consider, discuss and decisions of the sub-committee meetings	• Anti-Gender Harassment Committee • Library Committee • Grievance Redressal Committee • Student Affairs Committee • Disciplinary Committee • Buildings and Works Committee • College Development Committee • Faculty & Staff development committee • Purchase Committee
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SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION	duration of the program covering all activities.	Recommended to obtain funding for research from Organizations under CSR	Suggested to take action on examiners if the grades of the scripts change after challenge review.
Approved	Approved	Approved	Approved

Approved

Approved

Approved

Approved	• Application of lotion & cleaning in rest rooms after break hours [Instructed with Hygienic Supervisor]
Approved	• MCA students requested to reduce College timings [explained about curriculum & syllabi and need for 8 periods]
SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION	DECISIONS

3. GRIEVANCE REDRESSAL COMMITTEE MEETING [09.12.2023]

Approved	• Reader club activities are reviewed	It is suggested to have a separate Book Bank for socially weaker section.
Approved	• Encouraged to donate books during book donation camp.	
Approved	• Requesting permission to read Tamil books during Library period [denied]	
Approved	• Department wise Best Voracious Reader award during College Day.	
Approved	• Students requested water filter facility at Library and additional Scanner / computer at the entrance to reduce waiting time. [In process]	
RESOLUTION	SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	

2. LIBRARY COMMITTEE MEETING [24.11.2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION	DECISIONS	anti drug committee or to conduct drug awareness under the banner of this committee.
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SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION DECISIONS	
Approved	• Collecting cell audit report of Non-Professional cells from IQAC
Approved	• Sharing information about Niral Thiruvizha to the students
Approved	• Meetings for Diocese scholarship students and students availing St. Xavier's Merit Scholarship. [28.11.2023, 22-12-2023 & 20-02-2024 - Diocese Scholarship students] [24.11.2023 - Merit Scholarship students]
Approved	• Making entries about prizes and awards won by faculty and students in the Automation.

4. STUDENTS AFFAIRS COMMITTEE MEETING [26.05.2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION DECISIONS	
Approved	• Cleanliness of Corridors [informed with Dept. Attenders & Hygienic staff]
Approved	• Lack of appropriate hair trimming and beard removal from boys [advised & monitored]
Approved	• After coaching classes, students are reaching late in the evening [After finishing their tasks, they can leave]
Approved	• Suggestion box complaint: Teaching of a Maths faculty for II year AI&DS [called along with HoD and instructed to teach well so that the students can understand].
Approved	It is suggested to have a coaching programme to mentors on how to speak with parents.

SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION	
Purchase made in this period	• AI&DS – Computer Lab : Rs. 39,01,700 • ECE – DSO : Rs. 1,94,332 • Mech – CAM Lab – Systems [20 No] : Rs. 12,90,000 • EEE : Rs. 3,53,068 • MCA : Rs. 44,19,475 • Mech – Graphics card : Rs. 18,76,000 • CSE : Rs. 93,879 • ECE : Rs. 3,57,825 • IT : Rs. 27,000 • Physics : Rs. 80,010 • Chemistry : Rs. 50,265 • English : Rs. 15,400
Approved	Approved

6. PURCHASE COMMITTEE MEETING [07-12-2023 & 07-08-2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION	
DECISIONS	• Conducting review meetings with Dept. Discipline Coordinators twice a semester [Practiced] • Handing over the mobile to the Principal if a faculty seizes mobile from the students if they use inside the premises. • Surprise raid • Meeting for 1 year students & Faculty • Insisting the faculty to monitor students discipline. • Cases reported : 22 mobiles seized, 31 students IDs seized for staying back in canteen, riding bike in the premises, 563 cases booked in app. • Misbehaviour of one MBA boy with Security
Approved	Approved
Approved	Approved
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Approved	Approved
Approved	Approved
Approved	Approved
Approved	Approved
Approved	Approved

5. DISCIPLINE COMMITTEE MEETING [08.12.2023]

Approved	• Training & Placement Cell : Rs. 1,08,100 • Library : Rs. 4,07,609 • Office : Rs. 3,57,095 • Internet : Rs. 11,08,192 • Library Books : Rs. 3,55,829 • E- Journals : Rs. 14,83,732 Total : Rs. 1,10,93,479
Approved	Ratification for Purchase Establishment of Centres of Excellence • Electrical Vehicle [TVS] : Rs. 12,75,388 • AR/VR [Unitary Academic Alliance License Software] : Rs. 6,91,452
Approved • It is suggested to follow buy back procedure in case of batteries, UPS, upgrading equipment. It is suggested to have Wellness Committee Awards committees Equipment condemn committee	• For comparing the performance, Dell Computers were purchased for AI & Lenova for MCA Departments. • Conducting the meeting after one month from the start of the semester to finalize the purchases • Scrap policy is ready

of the year

General

Chairman

SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION DECISIONS	
Approved	- Proposed to apply with AICTE & Anna University for - Increase in intake in BE-CSE from 120 to 180 seats. - B.Tech - AI&DS from 60 to 120 seats - Reduce in intake in MCA from 120 to 60 seats
Approved	Perspective plan for next 10 years along with goals and action plan is ready to launch.
Approved	Achievement status of Bench marks for 2023 was reviewed.

8. COLLEGE DEVELOPMENT COMMITTEE MEETING [19.12.2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION DECISIONS	
Approved	Works completed in this sem
Approved	Computer labs & Class rooms modification / furnishing works, EV lab, Photo point, achievers flex board and name boards, Toilets in Block D, Near Engg. Practices lab - Rs. 17,27,753
Approved	Installation of 300kw solar panel [on going] - Rs. 1,65,80,031
Approved	- Civil maintenance works - Rs. 1,80,115 - Plumbing maintenance works - Rs. 1,88,189 - Electrical Maintenance works - Rs. 1,70,504 - Carpentry works - Rs. 26,625
Approved	Proposed maintenance works in even sem - Rs. 5,16,668
Approved	Construction plan of attached bathrooms in ground floor rooms in Gents hostel.
Approved	Recommended for compound wall near Morning Star Polytechnic College, Urinal Partition works, maintenance in old panel room

7. BUILDINGS & WORKS COMMITTEE [08.12.2023]

- Adenda : 05 Activities Report since 30.07.2023**
- 01.08.2023 - Phase II - Pre Valuation Board meeting
 - 02.08.2023 - Seminar on "Business Model Canvas" - IIC & EDC
 - 03.08.2023 - Hods Meeting
 - 07.08.2023 - Seminar - EDC - Innovation / Prototype validation - Mr. Gokul
 - 09.08.2023 - Awareness Programme by Police Department personnel - NSS
 - Kallikulam Agribusiness Incubation forum - Field Visit by EDC Students
 - 11.08.2023 - EDC Workshop - Govt. funding Scheme for Entrepreneurs - GM/DIC
 - Hods Meeting
 - Discipline Committee meeting
 - 12.08.2023 - IEEF - Hands on training on Arduino

- Agenda: 04 To consider the important communications received from AICTE/AU/DOPE/UGC**
- AU - Research Institute recognition, submission of online Progress report.
 - AICTE - Extended EoA for 3 years, Introduction of BBA, BCA programmes, No ceiling for intake.
- The Governing Body members noted down the communications received from Anna University and AICTE.**

SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS		RESOLUTION
• Each Department should organise a one week Hands on FDP on New Elective Courses, emerging Areas.	Approved	
• Orientation program on Soft Skills	Approved	
• Trainings for Lecture - Capturing System like effective content creation, audio- video creation, editing & hosting	Approved	
• Training program on Curriculum Design, implementation & Evaluation process	Approved	
• Faculty to complete Universal Human values host by AICTE	Approved	

9. FACULTY & STAFF DEVELOPMENT COMMITTEE MEETING [11.12.2023]

- International Youth Day Celebrations - Competitions - NSS
- NCSSS - Hands on Workshop "Ethical Hacking"
- CSI - Hands on Training - "Web Applications Penetration"
- Electros - Seminar on "AI unleashed: Empowering Engineers to shape the Future"
- IT - Seminar on "Ethical Hacking"
- REACH - Workshop on 2D planning and Cost Estimation
- IET Career guidance program & seminar on Scilab
- Ensav - Orientation Program on "Saving Energy thro Green9 Mantram".
- 15.08.2023 - Independence Day Celebrations
- 17,18,
- 19.08.2023 - MCA - FDP on "Emerging Technology Trends" by EY Technologies, Trivandrum
- 17.08.2023 - IIC & EDC - Workshop on "How to plan for start-up and Legal & Ethical Steps"
- 18.08.2023 - Readers club - competitions - Poster presentation on my favorite book
- H&Sc Staff Orientation Programme by HoD/English, St. John's College, Palayamkottai on "Teach to Transform"
- 21.08.2023 to
- 31.08.2023 - Bridge course- MBA, MCA & Lateral Entry
- 25.08.2023 - State Level Seminar on "Recent Trends in Library and Information Science"
- Holistic approach to prevent Cancer - Outreach cell
- NCSSS - Seminar on "Recent cyber threats"
- Police Dept. Examination
- Consortium PG Exam
- 28.08.2023 - Onam Celebrations
- 30.08.2023 - 1 Year students Induction programme [30.08.2023 to 12.09.2023]
- Pre Valuation Board Meeting
- 05.09.2023 - Anna University Sports Board Zone 19 PEDs Meeting
- Guest Lecture - Red Team Operation in Cyber Security" - IT
- 07.09.2023 - 1 Year PG Inauguration
- Result Passing Board Meeting
- 08.09.2023 - MBA - Seminar - Contemporary Issues in Strategic management and strategic decision making
- Seminar "What Next's" - AR/VR - AI&DS
- 09.09.2023 - 1 Year UG Classes Inauguration - Dr. T.V. Venkateswaran

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- Interaction with Students & Faculty - Dr. T.V. Venkateswaran
- A Workshop on Professional skills Development for MBA Graduates - by Dr. R. Jinu/ Asso. Prof., Noorul Islam College of Higher Education
- SAE- Motivation talk by Dr. Kumarasan, TriCAD
- MBA- XMA Inauguration
- Constitution Club - Seminar
- Hods Meeting
- Professional Cells common Inauguration
- REACH Association - Inauguration - Civil
- IET, IEI, ENSAV, FOSSSE clubs - Engineer's Day Competitions
- IEEF - Orphanage Visit - Old Age Home visit at Karungulam
- IEEF Volunteers & Faculty Members.
- Professional Cells Activities: IETE, ISTE, NCSSS, Electros, Brightz, SAE, ACE, CSI, ACM, ADAX
- 20.09.2023 to 25.09.2023 - Orientation program for I year MBA - Mr. Cyril Xavier / AGM, Nagercoil
- 22.09.2023 - Non Professional Cells - Inauguration
- IQAC Meeting
- 23.09.2023 - Radio Club - Know your position
- NSS/ Eco club - Mega Tree Plantation
- Math Club - Seminar on Funding opportunities & Application of Graph Theory in Engineering field.
- Women Cell & Health Care cell - Seminar on Cervical Cancer & Breast Cancer
- Readers club - Book Talk
- Counseling cell, YRC & Anti ragging cell - Suicide Prevention Awareness programme
- ACM & ACM (W) "Crash course on Front end magic" @ Morning Star Polytechnic College
- 04.10.2023 - Electros - Inauguration
- Seminar on Archaeology by Civil, Library and Tamil Mandram
- ACE Inauguration - CSE Dept.
- Brightz - Inauguration - IT Dept.
- XACA Inauguration - MCA Dept.
- 09.10.2023 - Zonal Badminton Tournament

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- 11.10.2023 - Blessing of AI&DS and MCA Computer Labs
- 12.10.2023 - MEGX- Inauguration - Mech. Dept.
- 13.10.2023 - "Calida Festa Juniors 2023" for school students
- 14.10.2023 - ADAX Inauguration
- Academic Audit - 8 experts from NEC
- IEEF day celebration
- Ensav Club - Symposium
- 17.10.2023 - Meet the Great - Dr. N.S. Kumar, Scientist, Former Associate Director - DRDO.
- General Medicine Camp & Eye checkup - Agarwal Eye Hospital, Bensam Hospital & Rotary Club.
- 18.10.2023 - Deans Meeting
- 19.10.2023 - Men Basket Ball Tournament
- Staff Tour
- 26.10.2023 - Exam Audit
- 28.10.2023 - Seminar - Constitution Club - "Power and functions of Indian Government"
- IEEF - Extreme - 24 hours Hackathon
- Book Talk - Readers club
- Women's Cell - Legal Awareness Program
- Eco Club - Botanical Audit
- EDC - Entrepreneurship and Innovation as career opportunity
- Photography club - Workshop on taking better smartphone photos
- 30.10.2023 - Research seminar on 'Chat GPT' usage for Research & Academic applications - by Dr. Jobin Christ M.C, Prof., Rajalakshmi Engg. College.
- Webinar on "How to do effective consultancy works - Dr. Leon Raj, Sr. Scientist, CSIR, Jorhat, Assam.
- 31.10.2023 - Choir & Radio Club - Anti Corruption Campaign organized by Anti-Corruption Dept. and Vigilance Dept. NGI.
- MoU - Confederation of Indian Industry (CII), VI-YUVA & SXCCE
- 03.11.2023 - Fine Arts Day
- 04.11.2023 - Graduation Day - 2022 batch
- 06.11.2023 - AI&DS - Seminar on App Development
- 08.11.2023 - MBA - Management Fest - Xibita 8.0
- PTA Executive Meeting
- Electros - Idea presentation competition for ECE students

- 10.11.2023 - PTA - General Body Meeting
- 15.11.2023 - Seminar on Computer Vision & Deep Learning by Dr. S. Dominic, NIT, Trichy, by AI Dept.
- 16.11.2023 - Radio Program live - FM Nagercoil - fy;Yup fyhl;lh -Choir/ Radio Club
- Seminar on AI for Embedded Systems - Mr. S.N. Sujith, Network systems, Nagercoil by CSE Dept.
- 17.11.2023 - Spoken Tutorial online Exam - FOSSEE Club (17 to 20th Nov.)
- 18.11.2023 - Kerala chapter Alumni Get together - Poovar
- 19.11.2023 - TNPSC - Transport Employees Recruitment Exam
- 22.11.2023 - Blessings & Inauguration - Center of Excellence for Electric Vehicles
- 23.11.2023 - Faculty Orientation on Generative AI in Teaching & Learning by IQAC
- 23,24.11.2023-FDP on "Applications of Generative AI" by Anna University & TNSDC
- 24.11.2023 - Library Advisory Committee Meeting
- Diocese Scholarship Students Meeting
- 25.11.2023 - Awareness programme on Eliminating harassment Against Women by Adv. Usha Basi.N
- Seminar on Introduction to Drones - Drone Club - Dr. V. Suresh, HOD, ECE/ Mar Ephraem, Mr. Jolbin .J. - Project Associate
- Women Cell - Rally on Brutality against Women.
- 27.11.2023 - End Semester Examinations for III & IV Years starts.
- 28.11.2023 - St. Xavier's Merit Scholarship - Students Meeting
- 30.11.2023 - SHAX Inauguration
- 01.12.2023 - Academic Administrative Meeting
- Parent Teachers Association General Body Meeting - I Year
- IIC Program by Mr. Ramkumar, Flutter Frog
- 02.12.2023 - Photo Point Blessings
- St. Xavier's Feast
- 05.12.2023 - Students Affairs Committee Meeting
- 07.12.2023 - MBA - Bos Meeting
- Purchase Committee - Sub Committee Meeting
- 08.12.2023 - Discipline Committee Meeting
- Building & Works Committee Meeting
- 09.12.2023 - Choir Competitions for School Students - College Choir
- Grievance redressal Committee Meeting
- 10.12.2023 - Police Exam
- 11.12.2023 - Faculty and Staff Development - Sub Committee Meeting
- 12.12.2023 - Academic Administrative Meeting

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- First Year Students Meeting
- 19.12.2023 - College Development Committee Meeting
- 20.12.2023 - United Religious Initiative celebrations & St. Xavier's Cooperation circle Inauguration.
- 21.12.2023 - ECE, CSE, IT, AI&DS & MCA- BOS Meeting
- 22.12.2023 - Aadhar Special Camp
- Crib Opening
- 23.12.2023 - Xmas Day Celebration
- 06.01.2024 - Civil, EEE & Mech - BOS Meeting
- 08.01.2024 - H&Sc - BOS Meeting
- 13.01.2024 - Pongal Celebration
- 15.01.2024 - Pongal Celebration - Ambedkhar Colony
- 20.01.2024 - III Academic Council Meeting
- 24.01.2024 - Intra Hackathon for Dark Patterns Buster Hackathon
- Brigitz Association of IT- Workshop
- 29.01.2024 - Result passing board meeting
- Internal IQAC Meeting
- One week value added course - Data analytics and visualization using Tableau & power BI - III year ECE
- 30.01.2024 - Naan Mudhalvan FDP - EV Technology & Manufacturing
- Academic Administrative meeting
- 02.02.2024 - Seminar on REACT by Networks Systems -CSE
- 09.02.2024 - Hands on Training - IOT Based - EEE - Jeffrey Antony
- 10.02.2024 - Hands on Training - Fortifying against cyber Threats and Networks security - ACM Student chapter.
- (Alumnus)
- 12.02.2024 - NITTR - Chandigarh - FDP on Big Data Analytics in Smart grid"
- NITTR - Chandigarh - FDP on Developing Soft skills
- 29.01.2024 - Result passing board meeting
- Internal IQAC Meeting
- One week value added course - Data analytics and visualization using Tableau & power BI - III year ECE
- 30.01.2024 - Naan Mudhalvan FDP - EV Technology & Manufacturing
- Academic Administrative meeting
- 02.02.2024 - Seminar on REACT by Networks Systems -CSE
- 09.02.2024 - Hands on Training - IOT Based - EEE - Jeffrey Antony
- 10.02.2024 - Hands on Training - Fortifying against cyber Threats and Networks security - ACM Student chapter.
- IEEE Education Society - Blender & AI workshop
- 12.02.2024 - NITTR - Chandigarh - FDP on Big Data Analytics in Smart grid"
- NITTR - Chandigarh - FDP on Developing Soft skills
- 29.01.2024 - Result passing board meeting
- Internal IQAC Meeting
- One week value added course - Data analytics and visualization using Tableau & power BI - III year ECE
- 30.01.2024 - Naan Mudhalvan FDP - EV Technology & Manufacturing
- Academic Administrative meeting
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- IEEE Education Society - Blender & AI workshop

Jeffrey Antony

Jeffrey Antony

Jeffrey Antony

Sl.No	Name	Designation	Dept	Appoin. Date
1	Ms. JOYSE REBECCA S	AP	MBA	17/08/2023
2	Dr. SUBI MOL G S	AP	MBA	01/09/2023
3	Dr. DIVYA D S RAJAN	AP	MBA	05/10/2023
4	Ms. S JOSEPHIN KALA	AP	MBA	05/10/2023
5	Dr. D.SAHAYA BEULA	AP	MBA	09/10/2023
6	Dr. R DIVYA THANGA	Placement Trainer	PC	04/03/2024
7	Mr. ADRIOTWIN F	AP	ME	04/03/2024
8	Mr. JUDE VINOTH V	AP	ME	04/03/2024

APPOINTED TEACHING STAFF

The Committee members noted down the events happened in the College Since 30.07.2023.

It is recommended to present the events category wise like Association activities, Professional cells, Non-Professional cells, College level events, etc.

Agenda: 06 Reporting the appointments made in the period considered & details of relieved staff

- 12.02.2024 - NITTR - Chandigarh - FDP on Big Data Analytics in Smart grid
- 20.02.2024 - MSME seminar on Achieving problem - solution fit and product market fit - Mech Dept.
- 21.02.2024 - Seminar on Innovation and Entrepreneurship in pre stressed concrete structure - Dept. Civil
- 22-02.2024 - Fire and Safety training program
- 23.02.2024 - Prevaluation Board Meeting
- 26.02.2024 - IQAC Meeting
- 28.02.2024 - Science Day Celebrations by IEFE
- 29.02.2024 - Senior Calida Festa 2024
- 01.03.2024 - IET - SXCE - National Level Tech symposium Techxplore'24
- Workshop on ARVR - CSE Dept.
- 07.03.2024 - Women's Day Celebrations
- 08.03.2024 - Training camp for I year faculty on Soft Skills

Department Audited	Auditing Member
H & S	Dr.S.Geetha, Asso. Prof./S&H
CE	Dr.C.Chella Gifita, Asso. Prof./Civil

The experts from National Engineering College, Kovilpatti (Autonomous & NBA Accredited institution as recommended by the Governing Body) conducted the audit successfully as per the following details.

Academic Audit [14.10.2023]

Agenda: 07 To consider and approve the report of Academic Audit & Examination Audit conducted

The Committee members enquired about the reasons for relieving of staff members and the Principal explained the reasons. They also suggested to include qualification of the staff as an additional column.

Sl.No	Name	Designation	Dept	Date Relieved
1	Mr. A. RAJA RETNAM	Security	OFC	31/12/2023
2	Mr. S. SELVIN PRADEEP KUMAR	AP	ECE	08/09/2023
3	Dr. Y. MARY REEJA	AP	ECE	01/02/2024

RELIEVED TEACHING STAFF

Sl.No	Name	Designation	Appointment Date
1	Mrs. ASHA MARY VIMALA A	Computer Programmer	04/03/2024
2	Mr. SELVIN ANTO L	Attender	04/03/2024
3	Mr. V. VARGHESE	Driver	24/07/2023
4	Mr. ARUL PRAKASAM A	Driver	24/07/2023
5	Mr. T CHRISTU RAJ	Driver	23/02/2024
6	Mr. S SUYAMBU	Security	22/12/2023
7	Mr. XAVIER BRUTUS Y	Security	04/01/2024

APPOINTED NON TEACHING STAFF

etm

jeeva

attness

- ❖ Record
- ❖ Observation
- ❖ Lab Manual
- ❖ Attendance Report
- ❖ Internal Mark Calculation
- ❖ Assignment
- ❖ Answer Paper Audit
- ❖ Answer Paper
- ❖ Question Bank Audit
- ❖ Question Paper
- ❖ Course File

Theory Course with Practical Components

- ❖ Attendance Report
- ❖ Internal Mark Calculation
- ❖ Assignment Answer Paper
- ❖ Answer Paper Audit
- ❖ Question Bank Audit
- ❖ Question Paper
- ❖ Course File

Theory Course

Course Committee
Class Committee

List of Documents Audited

Department Audited	Auditing Member
ME	Dr.R.Harichandran, Prof./Mech.
ECE	Dr.T.Arun Samuel, Prof./ECE
EEE	Dr.L.Kalaivani, Prof./EEE
CSE	Dr.V.Gomathi, Prof.&Head/CSE
IT	Dr.S.Chidambaram, Asso. Prof./IT
MCA	Dr.K.Mohaideen Pitchai, Prof./CSE

- ❖ Model Exam questions
 - ❖ Model Exam Paper
 - ❖ Model Mark Allocation
 - ❖ Exp.Obs.Record Mark
 - ❖ Internal Mark
- List of Documents Audited

Practical Course

- ❖ Lab Manual
- ❖ Observation
- ❖ Record
- ❖ Model Exam questions
- ❖ Model Exam Paper
- ❖ Model Mark Allocation
- ❖ Exp.Obs.Record Mark
- ❖ Internal Mark

Personality and Character Development Clubs Activities

Brochure

Schedule

- ❖ Activity Conducted photo, Report

Mentoring

Mentor Report

Student File

Suggestions offered by the experts for improvement

- ❖ Course plan should be signed by the course instructor and Head of the department and upload in the LMS.

- ❖ For all the courses, CO-PO mapping have to be discussed in PAQIC meeting with the subject experts and finalize it.

- ❖ All the study materials should be shared through LMS.

- ❖ It is suggested to maintain both hardcopy and softcopy of the written study materials in separate file as well as LMS.

- ❖ Course instructors are asked to maintain geo tagging photos with signed document proof during assessment like viva or project demo.

at the end

at the end

at the end

- ❖ It is necessary to upload the effort taken for the bright students along with signed proof documents (Online certifications/GATE coaching/Paper publications) in the LMS.

Examination Audit

- **Audit Date:** 26-10-2023

- **Expert:** Dr. A. Azhagurajan, Controller of Examinations, Mepco Schlenk Engineering College, Sivakasi.

- The process of question paper setting, scrutiny, practical examination, theory examination, valuation, handling malpractice cases, maintenance of stationeries, remuneration settlement, security arrangement and documentation are good.

Suggestions:

- For some courses, two question papers can be collected, one from internal and another one from external. Any one may be used for the examination and another one may be used for arrear or future.
- Cloud system for CoE data is not advisable.
- CoE software may be in-built.
- Data backup shall be taken by two hard disks. One shall be kept in a secured place like Principal's office. Hard disk can be swapped every month.
- Action taken report shall be documented to reduce the number of revaluation/grade change.
- CO-PO entry for end semester examination is must for NBA
- Folio number provided to grade statement looks very simple. It shall be changed to a complicated one and the policy can be documented.
- Remuneration may be more than Anna University norms to attract quality examiners.
- Students visit to CoE office must be avoided. This may be stopped in admin office.

The members suggested to have the auditors from different NBA accredited Colleges and not from the same College.

At the meeting

Shenkar

Shenkar

Agenda : 08 Reporting the exam results Nov/Dec. 2023 (Phase I) and Placement Records in 2023-'24 as on date.

Nov./Dec. 2023 End Semester Examinations
Overall Statistics of Results

Deg.	Sem.	Branch	Reg.	Appd.	Before Revaluation	
					Pass %	Overall Pass %
B.E./	5	Civil Engineering	27	27	22	81.48
B.Tech		Computer Science and Engineering	126	126	91	72.22
		Electrical and Electronics Engineering	49	49	21	42.86
		Electronics and Communication Engineering	114	114	76	66.67
		Information Technology	62	62	35	56.45
		Mechanical Engineering	107	107	81	75.7
B.E./	7	Civil Engineering	40	40	31	77.5
B.Tech		Computer Science and Engineering	123	123	85	69.11
		Electrical and Electronics Engineering	34	34	26	76.47
		Electronics and Communication Engineering	75	75	58	77.33
		Information Technology	46	46	34	73.91
		Mechanical Engineering	106	106	96	90.57
						77.83

Placement Record : (2023-2024)

No. of Campus Drives

On 22
Off 3
Virtual 5

Total No. of Placement offers 246
Total No. of Students 178

Debar

By placement

Placement Record : Academic Year - 2023 -2024																					
Sl. No.	Name of the Company	On/Off Drive/Virtual	Placement Date	CSE	ECE	IT	EEE	Mech	Civil	MCA	MBA	ME	No of placement offers				Total Students	No. of Girls	No. of Boys	Salary (Rs. in LPA)	
1	OneYes InfoTech Solutions	ON	7/25/2023	2	1											3	2	1	8		
2	UST	ON	9/7/2023	1												1			4		
3	Kaar Technologies	ON & POOL	9/20/2023	2	2											4	4		6.5		
4	H&R Block	ON	9/25/2023	2	2	1										5	3	2	5.06		
5	Renault Nissan Tech	VIRTUAL OFF	9/16/2023	4	1											5	5		4.25		
6	Formconcept Technologies	ON	10/3/2023								1					1			5		
7	VI Micro System Pvt. Ltd.	ON	1/22/2024	5	10	1	5									21	7	14	1.8		
8	Pinnacle Info Solutions	ON	1/25/2024				3	27	4							34	1	33	2.7		
9	Global Quest Technologies	VIRTUAL ON	1/18/2024	4	6		1									11	7	4	2.5		
10	Maifree	ON	2/2/2024	1		1			1							3		3	2.4		
11	Quintessence Business and Solutions	ON	1/30/2024	12	7	2										23	17	6	2.59		
12	Madras Engineering Industries limited	ON & POOL	1/23/2024													83			2.46		
13	Infinite Software Pvt. Ltd.	ON	1/20/2024	1	3											5	2	3	2.64		
14	Sri Sai Power Equipments Pvt. Ltd.	ON	2/1/2024													6		6	2.04		
15	Cube Engineers	ON & POOL [Job Fair]	2/19/2024													2		2	3.6		
16	Pramoda Rebar Pvt. Ltd.	ON & POOL [Job Fair]	2/16/2024													1		4	2.4		
17	Zynerd	ON & POOL [Job Fair]	2/21/2024	3	4	1										9	8	1	3.6		
18	Data Patterns Pvt. Ltd.	ON	2/7/2024	1	1											2		2	4.2		
19	Novac Technology Solutions Pvt. Ltd.	ON & POOL	2/23/2024													4		4	2.94		
20	Foxconn India	ON & POOL [Job Fair]	1/13/2024	2	1											3			1.92		
21	Soft Square Solutions	ON	2/7/2024	1												1			3.6		
Total Placement Offers in 2023-2024				41	38	6	37	90	25	5	2	2	246	62	181	2.74LPA					

Average Salary Rs. 2.74 LPA

Maximum Salary Rs. 8 LPA

Placement Record : Academic Year - 2023 -2024

NAAN MUDHALVAN

Seventh Semester Courses

Digital Marketing	ECE
PLC Programming and Implementation	EEE
Surface Modeling	MECH
Concrete Building System Design	CIVIL
Cyber security and Applications	CSE
Full Stack with Python Programming	IT

Fifth Semester Courses

Professional Readiness for Innovation, Employment &	CSE IT
Entrepreneurship	ECE
Employability Skills	CEEEE ME

Third Semester Course

Microsoft Essentials

The members noted down the contents. The members suggested to perform impact analysis and also suggested to equip faculty with latest technologies in order to handle Theory cum practical course

Suggestions offered by the nominees

- Results are to be presented as bar chart for comparison
- Identifying courses with frequent low percentage
- Peer learning
- Response from the students about difficulty level of question.
- Conducting anonymous feed back on Teaching and % comparison of placed students.
- Chart shortly progress company with previous two or three years.
- Average salary - to go up.
- Details of Higher studies including offshore, incubates, GATE scores

Agenda: 09 Other Matters with the permission of Chair Person

The nominees suggested to include the following in the presentation

- Ongoing R&D Projects
- Patents granted
- Paper publications by faculty

By Nominee

Chairman

Shree

➤ Milestones / Achievements

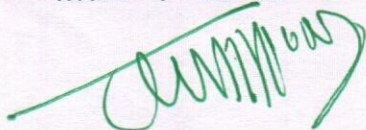
It is also suggested to refer the processes for

➤ Granted Autonomy

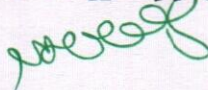
➤ National Skills qualification Framework [NSQF], Next Gen Incubation centre [NGIC]

Finally, the Principal thanked the gathering and the meeting came to an end at 2:30 PM.

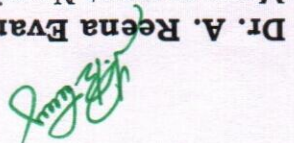
Rev. Fr. Dr. M. Maria William
ChairPerson



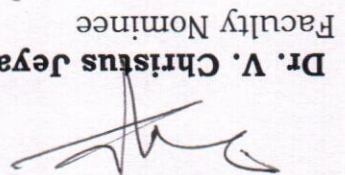
Dr. P. Subha Karuvellam
Anna University Nominee



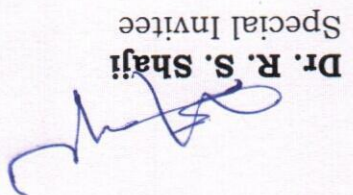
Dr. Joseph Dunston
Management Nominee-
Educationist



Dr. A. Reena Evancy
Management Nominee

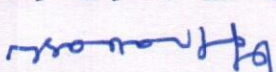


Dr. V. Christus Jeya Singh
Faculty Nominee

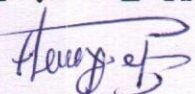


Dr. R. S. Shaji
Special Invitee

Dr. K. Arul Prakash
UGC Nominee



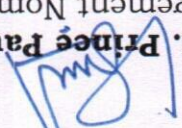
Rev. Fr. M. Francis Xavier
Management Nominee



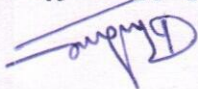
Dr. V. Selvam
Management Nominee



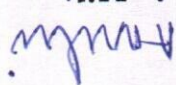
Mr. M. Prince Paul Raj
Management Nominee-
Industrialist



Dr. M. Marsaline Beno
Faculty Nominee



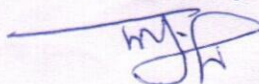
Dr. A. Milton
Special Invitee



Dr. M. Anto Xavier Roach
Special Invitee



Dr. J. Annrose
Special Invitee



Dr. J. Maheswaran
Member Secretary



Dr. R. P. Anto Kumar
Special Invitee

