

St. Xavier's Catholic College of Engineering

[Autonomous]

Chunkankadai, Nagercoil - 629003

Second Governing Body Meeting

Date : 29.07.2023

Time : 10:30 am to 2:30 pm

Venue : Board Room

Members present : Enclosed

Agenda :

GB : 02.01 To consider, review and approve the minutes of previous meeting and action taken

GB : 02.02 To consider, discuss and approve the minutes and decisions of II Statutory committee meetings

• Bos • Academic Council • Finance Committee

GB : 02.03 To consider, discuss and approve the minutes and decisions of sub committees

- Anti-Gender Harassment Committee
- Grievance Redressal Committee
- Student Affairs Committee
- Buildings and works Committee
- College Development Committee
- Library Committee
- Disciplinary Committee
- Purchase Committee
- Staff & Faculty Development Committee

GB : 02.04 Activities Report since 18.02.2023

GB : 02.05 Reporting the details of Placements, Placement Training & Skill Development courses conducted

GB : 02.06 To consider the Exam results Nov/Dec 2022 & Apr/May 2023, Graduation rate 2023

GB : 02.07 To consider the important communications received from AICTE/AU/DOTE/UGC

GB : 02.08 Reporting the appointments made in the period considered & details of relieved staff

GB : 02.09 To consider and approve the report of Academic Audit & Examination Audit conducted

GB : 02.10 Other Matters with the permission of Chair Person

The Member Secretary of the Governing Body Dr. J. Maheswaran (Principal) welcomed the members.

DISCUSSIONS	DECISION	ACTION TAKEN
• To get feedback once in a semester for Library resources & facilities	Considered & Confirmed	In Practice
• Library hour for all classes	Considered & Confirmed	Implemented

Discussions based on the minutes of I SUB COMMITTEE MEETINGS

DISCUSSIONS	DECISION	ACTION TAKEN
• Overlapping of syllabus should be avoided (PG with UG)	Considered & Confirmed	In practice
• To Collect answer key from the same question paper setter	Considered & Confirmed	In practice
• To collect cent percent questions from the external Question paper setters except arrears & subjects with less students.	Considered & Confirmed	In practice
• To evaluate the question papers based on Bloom's Taxonomy Level (BTL)	Considered & Confirmed	In practice
• To offer online courses in NPTEL / Swayam platform	Considered & Confirmed	In practice
• Roles and responsibilities of CoE and CS should be clearly mentioned in the manual. CS to take care of seating arrangement.	Considered & Confirmed	In practice
• Attainment calculation of Course outcomes may be practiced	Considered & Confirmed	In practice
• Obtaining Audit statement for examinations account	Considered & Confirmed	Obtained

MEETINGS

Discussions based on the minutes of I STATUTORY COMMITTEE

The Principal presented the minutes, decisions and action taken report of previous governing body meeting held on 18-02-2023.

meeting and action taken

Agenda: 01 To consider, review and approve the minutes of previous

DISCUSSIONS	DECISION	ACTION TAKEN
• Separate committee for monitoring neatness of the campus • To conduct a separate meeting for 1 year faculty towards discipline monitoring • Approved purchasing the following items: • ECE : DSO-4, PAM & PWM Training Kit - 1 each • Mech : UPS battery - 20 • Computer - 12 • Approved maintenance of • CNC m/c • Gas chromatograph • Petrol engine • dynamics lab m/c.	Considered & Confirmed	Followed and the observations are reported to Estate Officer and Hygienic Supervisor for rectification
• To conduct a separate meeting for 1 year faculty towards discipline monitoring • Approved purchasing the following items: • ECE : DSO-4, PAM & PWM Training Kit - 1 each • Mech : UPS battery - 20 • Computer - 12 • Approved maintenance of • CNC m/c • Gas chromatograph • Petrol engine • dynamics lab m/c.	Confirmed	ECE : equipment - ordered & Received Mech : UPS battery - received Computer-Yet to be purchased
• Approved maintenance of • CNC m/c • Gas chromatograph • Petrol engine • dynamics lab m/c.	Confirmed	Maintenance of petrol engine - executed Quotes for maintenance of CNC M/c, Gas chromatograph, dynamics lab m/c are received & will be done soon.
• New construction • Prayer Hall, Photo point - to study location & budget requirements	Considered & Confirmed	Included in Budget 2023-24 Photo Point - works started
• To conduct programmes for Teaching & Non Teaching staff	Considered & Confirmed	Conducted NAAC -Tier- I awareness program for faculty, Personality Development programme for Non Teaching Staff

by hand

by hand

by hand

DISCUSSIONS	DECISION	ACTION TAKEN
To apply for Additional intake and closure of programmes after a detailed feasibility study.	Considered & Confirmed	Implemented additional intake in MCA program from 60 seats to 120. Closure : ME – Construction Engineering and Management ME – Applied Electronics

Other Matters

The Governing Body members approved the minutes and the follow up action taken related with the decisions of First Governing body meeting.

Agenda : 02 To consider, discuss and approve the minutes and decisions of II Statutory committee meetings

I BOARD OF STUDIES MEETINGS

Name of the BOS	Meeting Date
Civil Engineering	22.05.2023
CSE, IT, AI&DS and MCA	19.05.2023
ECE	27.05.2023
EEE	27.05.2023
Mech	24.05.2023
MBA	30.05.2023
H&Sc	06.06.2023

SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	RESOLUTION
CIVIL BOARD OF STUDIES CSE BOARD OF STUDIES IT BOARD OF STUDIES AI&DS BOARD OF STUDIES MCA BOARD OF STUDIES EEE BOARD OF STUDIES ECE BOARD OF STUDIES MECH BOARD OF STUDIES MBA BOARD OF STUDIES H&S BOARD OF STUDIES	The Governing Body members verified whether the recommendations are incorporated in the curriculum and syllabi. After discussion, the Body approved the decisions of all B.O.S meetings.
Journal Paper Publication for PG Desirable and higher grade can be offered. If the publication takes time, min-2 reputed conference publications	Approved The UGC nominee recommended for including the MOOC courses

offensive

green

green

II ACADEMIC COUNCIL MEETING [15.07.2023]

SEEKING APPROVAL FOR RESOLUTION	is mandate for PG students and I such publication for UG students practiced and staff can facilitate the publication. • In terms of student publications, PG students should aim for at least one reputed International conference and desirable to publish journal articles. For UG students, publishing the findings their project work in at least one international pairing third-year students with final-year students to increase publication and carry out continuous projects.
SEEKING APPROVAL FOR RESOLUTION	in addition to Swayam-NPTL courses. The Anna University nominee recommended not to consider self-paced online courses through Coursera, Udemmy, etc. Only proctored online courses can be taken for credit transfer. • After verifying the incorporation of recommendations, it is approved

RESOLUTION	SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS
After verifying the incorporation of recommendations, it is approved	• Recommended for the following changes in the curriculum and syllabi of • CSE • IT • AI&DS • MCA
Approved	Recommended the following proposed amendments in the Regulations 2022 • Offer of Professional elective courses under "Verticals" • Renaming of 'Audit courses' into "Mandatory courses"
Approved	• The completion of "Induction program" shall be printed in the Grade sheet as "Completed" and no fee will be charged for this.

It is recommended to conduct Bridge Course classes for lateral entry students.

Approved

Approved

Approved

- Anti-Gender Harassment Committee
- Library Committee
- Grievance Redressal Committee

meetings

Agenda 03: To consider, discuss and decisions of the sub-committee

SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	
• To allot funds for In-plant training & Skills development courses for II & III Year	Approved and verified for the funds allotted for Physical Education
• Recommended to allot fund for GATE Coaching	Approved
• Suggested for foreign language teaching	Approved

III FINANCE COMMITTEE MEETING [22.07.2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	RESOLUTION
BE/B.Tech - Honours BE/B.Tech - Minor in other specialization	Approved
• Marks for continuous Internal Assessment for project work will carry 60 marks in stead of 40 marks while end sem exam will carry 40 marks in stead of 60 marks	Approved
• Marks distribution for Project / Internship (applied for MBA, MCA also) • Continuous Assessment Review I : 20 marks instead of 10 Review II & III : 20 marks each instead of 15	Approved
• End Sem Exam: • Project report External - 10 Internal - Nil in stead of 10 • Viva Voce Internal & Supervisor - 10 each External - 10 in stead of 20	Approved
• Relative Grading & absolute Grading	Approved
• Degree classification • I Class with Distinction • I Class • II Class	Approved

RESOLUTION	SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS
Approved	Considering the "book request form" from students for procuring library books

St. Mary's

St. Mary's

St. Mary's

2. LIBRARY COMMITTEE MEETING [16.05.2023]

Recommended for conducting awareness on social media reels	Getting feedback & conducting programmes as per students choice
Approved	Decided to conduct Drug Awareness programme for both boys & girls. Suggested Resource Persons are : Rev. Fr. Nelson, Rev. Fr. Martin Decided to conduct Women Sensitization program for girls by Mrs. Indra Palanichamy and Mrs. Usha Informing the students about the functioning of the committee and complaint box for lodging representations
FOR RESOLUTION	SEEKING APPROVAL RECOMMENDATIONS / DECISIONS

1 ANTI - GENDER HARASSMENT COMMITTEE MEETING [08.05.2023]

- Student Affairs Committee
- Disciplinary Committee
- Buildings and Works Committee
- College Development Committee
- Faculty & Staff development committee
- Purchase Committee

SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION	DECISIONS	Recommended to allocate adequate hours for cell activities	Approved
		Requested to provide rest room facilities in the III floor of Block D	
		Recommended to conduct more motivational classes for students	

4. STUDENTS AFFAIRS COMMITTEE MEETING [26.05.2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / RESOLUTION	DECISIONS	Recommended to keep lab coats of all standard sizes at College Store	Approved
		Requesting additional wash basins, rest rooms in MBA/MCA block and to service the Gents Toilet for disabled person in the Ground floor of Block D	

3. GRIEVANCE REDRESSAL COMMITTEE MEETING [18.05.2023]

Approved	Accessing e-journals from remote	Recommended for procuring books on personality development, culture & history of our District and State, Climate change and SDG
	Including Library hour for all classes	
Approved	The experts offered the following suggestions - Ensuring the effective utilization of library and preparing a report. - It is preferable to use plagiarism detection software. Check for plagiarism in the UG and PG thesis reports and include it in the final report to increase project quality. - Encourage and guide the students to refer e-thesis and dissertation of foreign universities and IITs to learn about the latest findings.	

5. DISCIPLINE COMMITTEE MEETING [30.05.2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	Approved				
	The members enquired about the attendance requirement policies and the malpractice procedures. In align with the Anna University norms, minimum 75% attendance is required to appear for the end semester examinations and for malpractices cases, disciplinary actions will be taken based on the enquiry team recommendations. For the internal examinations, the involved students have to bring their parents and other actions will be imposed.				
RESOLUTION	Decided to include Department Discipline Co-ordinators also in the Discipline Committee				
	Sending Circular to all students not to possess and use mobiles inside College Premises				
	Recommended for surprise raid in the classes to check the possession of mobiles by students				
	Follow up meeting for 1 year faculty				
	To Remind faculty to use mobile app for registering deviations				

6. BUILDINGS & WORKS COMMITTEE [31.05.2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	Approved			
	The members enquired about the following construction works:			
RESOLUTION	- Recommended the following construction works: - Prayer Hall - Rs 50,00,000.00 - Photo Point - Rs. 10,00,000.00 - Rest room facilities [III floor of block D, MBA/MCA block basement floor of block D] - Rs. 10,00,000.00			
	Recommended for strengthening the compound wall near bus shed.			
	Discussed about cleaning of day old toilets with steam cleaning Techniques.			
	A/C room and laundry facilities for Hostel students.			

Approved

Approved

Approved

7. COLLEGE DEVELOPMENT COMMITTEE MEETING [02.06.2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	RESOLUTION
Based on the achievement status of benchmarks for 2022-23, it is decided to take appropriate steps to improve end semester exam results, Industry – Institute collaboration, internship, online courses, consultancy.	The experts suggested to have strong industry collaboration and allowed students for internship and thus chances consultancy work.
Drafting the perspective plan of the College for next ten years	Approved
Finalising the benchmarks for 2023-'24	Approved

8. FACULTY & STAFF DEVELOPMENT COMMITTEE MEETING [20.07.2023]

SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	RESOLUTION
- Decided to plan for staff trainings on a. Knowledge development – [Exam reforms, Consultancy, IPR, NBA Tier I] b. Professional development – [OBE based Teaching, Digital Teaching, Free and open source software tools, students centric activities] c. Research Development – [Domain specific] d. Personal development / Work life balance – [motivation, Interpersonal communication, Finance Management & Stress Management]	- Approved - Faculty are to be encouraged to attend STTP on subject domains - One day Training program on "Blooms Taxonomy"





- 27.02.2023 to 02.03.2023 - ISTE Workshop on "Importance of Leadership in Entrepreneurship"
- 03.03.2023 - Symposium - IT Dept.
- 08.03.2023 - Women's Day Programme
- 08.03.2023 - Gender Sensitization programme
- 08.03.2023 - Women's Day Programme
- 08.03.2023 - IEEE Science Day Celebration
- 09.03.2023 - Workshop - Computer Society of India
- 09.03.2023 - AIR Recorded programme - Women's Day
- 09.03.2023 - IET & Ensav club - Guest Lecture
- 10.03.2023 - Workshop - Computer Society of India
- 10.03.2023 - Symposium - CSF Dept.
- 11.03.2023 - PTA Meeting - First Year UG
- 15.03.2023 - Intra College Quiz - Constitution Club
- 15.03.2023 - Eco club Seminar - "Organic Gardening and Biocomposting"
- 17.03.2023 - Readers club - Book Talk
- 17.03.2023 - EDC Workshop
- 18.03.2023 - Faculty Orientation Program on "NAAC - Tier I - Guidelines"
- 20.03.2023 - Save Birds - Alumni & ECO Club
- 23.03.2023 - Blood Donation Camp - YRC

Adenda : 04 Activities Report since 18.02.2023

SEEKING APPROVAL FOR RECOMMENDATIONS / DECISIONS	RESOLUTION
Recommended for purchasing lab equipment, consumables, maintenance works, R&D equipment, Library resources suggested by HODs. <i>Details Enclosed as Annexure</i>	Approved ○ The members suggested for buying higher configuration (i7 or i9) computers instead of i5 to support Naan Mudhalavan courses and Theory cum Practical courses. ○ They suggested referring GEM portal to compare purchase quotations.

9. PURCHASE COMMITTEE MEETING [31.05.2023]

- 24.03.2023 - Symposium - IET
- 25.03.2023 - Symposium - IEEE WIE
- 30.03.2023 - Orientation Program - Non Teaching Technical Staff
- 31.03.2023 - External IQAC Meeting
- 03.04.2023 - Management Fest Xibita 7.1 - MBA
- 03.04.2023 - Research Awareness workshop - Dr. S. Kaliappan, Former VC
- 10.04.2023 - Non Academic Audit Review Meeting
- 12.04.2023 - Technical Symposium by MCA Dept.
- 15.04.2023 - SXCE - Merit Scholarship Exam
- 17.04.2023 - Workshop on Project Writing - Thiru. Vishu Gopal
- 18.04.2023 - Calida Festa - Fine Arts Club
- 19.04.2023 - Seminar - "Women Empowerment" by ACM-W
- 19.04.2023 - Physics for Life Applications - Dr. Chittanda, Tuticorin
- 20.04.2023 - Tech Fest
- 21.04.2023 - Results Passing Board Meeting - phase III
- 22.04.2023 - Interaction meeting with Dr. Anuj Sinha, Scientist & Er. Ragunathan, Entrepreneur
- 25.04.2023 - Workshop on "Internet of Things" by IETE
- Seminar - "Global Warming and Acid Rain" and "Career for Civil Engineers in Govt. and Private Sectors" - Dr. R. Bala Murugan, Annamalai University
- 26.04.2023 - ISTE Seminar - Leadership & Personality Development
- Readers Club - Book Talk
- 27.04.2023 - ISTE Seminar - Cloud Computing.
- International Conference - Energy Efficient Technologies for sustainability - by EEE & Mech
- Seminar - Advanced Automation with Recent Technologies" - ISTE
- E-waste Awareness Programme - Vellichandai gram panchayat - ACM & Eco Club
- 29,30.04.2023 - SAE Trek - 2 day programme
- 03.05.2023 - Civil Project Expo 2023
- Online Seminar on Women Empowerment - ACM-W
- 05, 06.05.2023 - Scientists / Experts Visit - Strategy Planning meeting
- Dr. Venkateswaran, Scientist/DST,
- Dr. Arunan, Ecologist cum Agriculturist,
- Dr. Janakaraman, President, South Asia Consortium for Interdisciplinary Water Resources Studies and Expert - Climate Change,

Dr. Arunan

Dr. Venkateswaran

Dr. Janakaraman

- Dr. Sukumaran Nair, Director- Centre for Green Technology
and Management, Cochin,
Dr. Dinesh Kumar Abrol, Former Chief Scientist / CSIR
Sri. Thomas Franco, Social Activist.
- 06.05.2023 - IEEE Project Expo 2023
08.05.2023 - Anti Gender Harassment Committee Meeting
09.05.2023 - Seminar - English Language Learning for Engineers -
English Dept.
- 12.05.2023 - Anna University Inspection - IT Dept. Research Centre
13.05.2023 - IEEE Valedictory Function
- International Chess Meet
- H&SC Faculty Meet
15.05.2023 - NCC Day
- Drug awareness programme - Fr. Dr. Nelson
16.05.2023 - Ensav Club - SDG7 Summit 2023
- Library Committee Meet
- I year student meet - ECE B, CSE A, IT
17.05.2023 - AICTE online Scrutiny meet
18.05.2023 - I year Students Meet - ECE-A, Civil, AI
- Grievance Redressal committee Meet
19.05.2023 - Bos - CSE/IT/MCA
22.05.2023 - Bos - Civil
- I year students meeting - CSE B, EEE, Mech
23.05.2023 - I MCA students meeting
- I MBA students meeting
24.05.2023 - Bos - Mechanical Dept.
- HoD/ Deans Meeting
25.05.2023 - International Conference on Advances in Sustainability of
Materials and Environment- by Civil & Chemistry
- EEE Association - valedictory
- Orientation on GATE Exam - I year
26.05.2023 - Students Affairs Committee meeting
- Naan Mudalvan Placement Drive
27.05.2023 - Tech meet - KT session by IICC
- Fusion 360 FDP
- Bos meeting - ECE, EEE
29.05.2023 - Farewell Day
30.05.2023 - Bos MBA
- Discipline committee meeting
31.05.2023 - Purchase Committee Meeting
- Building Committee meeting
02.06.2023 - Traffic Awareness meeting - I year - Colachel ASP

9/1/2023

9/1/2023

9/1/2023

- College Development Committee Meeting
- Bos Meeting - H&Sc
- UST - Pre Placement Talk
- All India Radio Live stream "World Environment Day"
- Deans meeting
- Workshop on "Two way authentication using ASP.Net - MCA Dept.
- Hands on training to incharges of cells , chapters, Dept. Association - by IQAC, System Admin on uploading reports.
- Interview - MBA, MCA, Office Junior Assistant
- Apr/May 2023 I Phase Theory Exam started [Senior Classes of UG & MBA]
- PG Coordinators meet
- Energy Management Cell meet [Energy Audit presentation]
- Souvenir Committee meeting [Silver Jubilee]
- Online meeting RENAULT MISSION
- PG coordinators meet
- International Yoga Day celebrations
- Farewell -MBA
- IQAC Meeting
- Exam Audit - Dr. Muthukumar, D.CoE, National Engineering College
- 26.06.2023 to
- 07.07.2023 - I year Bridge Course
- 27,28.06.2023 - Seminar on "Tourism Development, coastal Development, Industrial Development and Health care" in Kanyakumari District
- 30.06.2023 - Pre Valuation board meeting
- 04.07.2023 - Valuation I Phase - Started
- 06.07.2023 - IQAC meeting
- 08.07.2023 - Consortium Meeting
- 10.07.2023 - Management Staff Tour
- 13.07.2023 - MCA Farewell Day
- Academic Administrative Meeting
- 14.07.2023 - ECO Club -Tree Plantation @ SXCCF
- II Phase end sem exam started
- 15.07.2023 - Academic Council Meeting
- 18.07.2023 - Academic Year Beginning -Holy Mass
- Faculty Meeting
- Non Teaching Staff Meeting
- 20.07.2023 - Faculty & Staff Development Committee Meeting
- 21.07.2023 - Result Passing Board meeting

gfnoussu

gfnoussu

gfnoussu

Name of the Company	On/Off /Virtual Drive	Placement Drive Date	No of placement offers										Total Students	No.of Girls	No.of Boys	Salary (Rs.in LPA)
			CSE	ECE	IT	EEE	Mech	Civil	MCA	MBA	ME					
ZOHO CORPORATION	OFF	18.07.2022	1	1	1								3	1	2	8.4
COGNIZANT	VIRTUAL ON	13.08.2022		3									3	3		4
CENTZEN	ON & POOL	25.08.2022	8	1	1	1							11	5	6	3.07
HEXWARE	VIRTUAL ON	26.08.2022	8	2		1							11	6	5	4
TECHNOLOGIES	ON	17.10.2022	2	2	2								6	3	3	5.27
H & R BLOCK	ON	21.09.2022	3										3		3	5.13
FORMCEPT	ON & POOL	21.09.2022														
TECHNOLOGIES	VIRTUAL ON	15.08.2022	5	2	1								8	5	3	3.36
TATA CONSULTANCY SERVICES (TCS)	ON	23 & 24.11.2022	2	1		1				1			5		5	4.5
INFINITI SOFTWARE SOLUTIONS	ON	14.11.2022								15			15	2	13	2.4
FOREVER TECHNOLOGIES	ON	25.11.2022	9	4	7	2			5	2			29	16	13	2.6
JOY TECHNOLOGIES	ON	14.12.2022				6							27	3	24	3.3
PINNACLE INFOTECH ON	ON & POOL	10.12.2022											22	5	17	2.16
TVS SUNDARAM SOLUTIONS	ON															
CLAYTON Ltd																

Placement Record : Academic Year - 2022-2023

Average Salary	Rs. 2.75 LPA
Maximum Salary	Rs. 8.4 LPA
Total No. of Students	257
Total No. of Placement offers	417
Virtual	10
Off	01
On	31
No. of Campus Drives	
The Principal presented the admission details, Graduation rate, and placement records. They inquired about the percentage of eligible interested students who were placed.	

The Committee members noted down the events happened in the College Since 18.02.2023.

Agenda : 05 To review Admissions in 2022-'23, Graduation Rate in 2022 and Placement Records in 2022-'23

22.07.2023 - Finance Committee Meeting
24.07.2023 to 28.07.2023 - FDP (8No.) under Naan Mudhalvan Program

- Seminar on "Product Prototypes Process Design & Development" - Mr. Collins Mony - Product Manager, Harley, USA

Placement Training

Academic Year 2022-23

Program	No. of programs	No. of Days	No. of Batches	Total No. of Hours	No of students attended
Quantitative Aptitude and Logical Reasoning	2	9	2	78	179
Soft Skills	6	11	6	66	408
Company Specific	4	18	4	113	376
Orientation & Motivation	4	4	4	12	846

Name of the Company	On/Off /Virtual Drive	Placement Drive Date	No of placement offers													Total Students	No. of Girls	No. of Boys	Salary (Rs. in LPA)
			CSE	ECE	IT	EEE	Mech	Civil	MCA	MBA	ME								
COMPVUE INDIA Pvt. Ltd.	ON & POOL	27.10.2022			1		2		1							4	1	3	4
QUINTESSENCE BUSINESS SOLUTIONS	ON	01.02.2023	20	13	6	3	3	5	2	1						53	27	26	2.59
DIGITAL LOGICEL SOLUTIONS	ON	10	7	5	3	1	1	2								19	6	13	4
CSS CORP	VIRTUAL ON	19.09.2022	3	2	2											7	6	1	3.75
VI MICRO SYSTEM Pvt. Ltd.	ON	22.02.2023	4	6	2	5	2									19	6	13	1.8
USE ENGINEERING Pvt. Ltd.	ON	21.02.2023	10		1	9	6									26	16	10	2.4
WEBBERAX Pvt. Ltd.	ON	24.02.2023	5	3	2	1										11	9	2	2.64
JUSTDIAL Ltd.	ON	09.02.2023	13	6	2	8	4	1								34		34	2.55
TECH MAHINDRA	ON	22.02.2023	18	10	4	4	2	2								40	15	25	1.8
FACE Prep	VIRTUAL ON	04.02.2023	3			1	1	2								7	4	3	3.13
SOFT SQUARE SOLUTIONS	VIRTUAL ON	25.11.2022	1	1												2	1	1	3.13
UNIQUE MEASUREMENT SERVICE	ON	13.03.2023	8			5	5									18	8	10	1.62
MAFIREE Ltd.	ON	16.03.2023	2													2		2	2.01
NOVAC TECHNOLOGIES SOLUTIONS Pvt. Ltd.	ON & POOL	24.02.2023				3	1									4		4	2.47
Infaworx DATA MANAGEMENT SERVICES	ON	29.03.2023	1	2	1											4		4	
DATA PATTERNS	ON	01.04.2023				1										1		1	4.2
PIT SOLUTIONS	ON	13.04.2023	2	1			1									5	3	2	3.46
RELEVANTZ TECHNOLOGY SERVICES	ON	04 & 05.04.2023		3												3	2	1	2
SUTHERLAND GLOBAL SERVICES Pvt. Ltd.	VIRTUAL ON	22.04.2023		2												3	1	2	2.5
SCOPE T&M Pvt. Ltd.	ON & POOL	26.05.2023		1		5										6		6	3
JBM AUTO LIMITED	ON & POOL	26.05.2023					6									6		6	1.68
Total Placement Offers in 2022-2023																			117
																			89
																			35
																			60
																			60
																			32
																			19
																			4
																			1
																			417
																			154
																			263
																			2.7
																			51A
																			VG)

offensive

green

green

B.E. Computer Science and Engineering	
Class	Course Name
First Semester	Overview of English Language Communication Assessment & Certification from Cambridge.
Third Semester	Microsoft Office Fundamentals
Fourth Semester	Industrial Metaverse using mixed reality (XR)

B.E. Electrical and Electronics Engineering	
Class	Course Name
First Semester	Overview of English Language Communication Assessment & Certification from Cambridge.
Third Semester	Microsoft Office Fundamentals
Fourth Semester	Robotic Process Automation Development Block Chain Development Digital Marketing
Fifth Semester	Smart Energy Grid Electric Vehicle charging system IOT AR VR Development
Sixth Semester	Electric Vehicle Charging System Design Embedded System Design - Board Development and Debug
Seventh Semester	Industry 4.0 Electric Vehicle charging system Smart Energy Grid Machine Learning

NAAN MUDHALVAN

Program	No. of Programs	No. of Days	No. of Batches	Total No. of Hours	No of students attended
Technical Training	4	21	4	132	295
Corporate Interactive sessions	1	1	1	1	19
Online Special Training	11	11	11	11	378
Internal Coding Training	4	496	48	956	2464
Internal Comm. Skills Training	2	131	17	261	951
Internal Quants Training	1	171	19	341	901
Total	39	873	116	1971	6817

B. E. Electronics and Communication Engineering	
Class	Course Name
First Semester	Overview of English Language Communication Assessment & Certification from Cambridge.
Third Semester	Microsoft Office Fundamentals
Fourth Semester	Robotic Process Automation Development Block Chain Development Digital Marketing Network Essentials
Fifth Semester	Big Data Cloud Essentials Cyber Security IoT AR VR Development
Sixth Semester	Network Engineering Professional Readiness for Innovation, Employment &

B.Tech. Information Technology	
Class	Course Name
First Semester	Overview of English Language Communication Assessment & Certification from Cambridge.
Third Semester	Microsoft Office Fundamentals
Fourth Semester	Industrial Metaverse using mixed reality (XR)
Fifth Semester	Big Data Cloud Essentials Full Stack
Sixth Semester	Network Engineering Professional Readiness for Innovation, Employment &
Seventh Semester	Entrepreneurship Professional Readiness for Innovation, Employment &

Fifth Semester	Big Data Cloud Essentials Full Stack
Sixth Semester	Network Engineering Professional Readiness for Innovation, Employment &
Seventh Semester	Entrepreneurship Professional Readiness for Innovation, Employment &

Alfawastu

Jeemon

Shree

B.E. Civil Engineering	
Class	Course Name
First Semester	Overview of English Language Communication Assessment & Certification from Cambridge.
Third Semester	Microsoft Office Fundamentals
Fourth Semester	Robotic Process Automation Development Block Chain Development Digital Marketing
Fifth Semester	Building Information Modelling in Architecture, Engineering and Construction
Sixth Semester	Sustainable Building Design
Seventh Semester	Design and construction of Steel Buildings High Rise Buildings

B.E. Mechanical Engineering	
Class	Course Name
First Semester	Overview of English Language Communication Assessment & Certification from Cambridge.
Third Semester	Microsoft Office Fundamentals
Fourth Semester	Robotic Process Automation Development Block Chain Development Digital Marketing Product Design Engineering and Modelling
Fifth Semester	Robotics Simulation for Manufacturing Electric Vehicle IOT
Sixth Semester	Smart & Advanced Manufacturing - Design & Simulation EV design for mechanical engineers
Seventh Semester	Industry 4.0 Robotics Simulation for Manufacturing Electric Vehicle Machine Learning

Seventh Semester	Entrepreneurship
Seventh Semester	Professional Readiness for Innovation, Employment & Entrepreneurship

By *[Signature]*

[Signature]

[Signature]

Degree	Sem	Branch	Nov./Dec. 2022	April/May 2023	Pass Percentage
B.E./B.Tech.	1/2	Artificial Intelligence and Data Science	68.25	-	-
		Civil Engineering	15.63	-	-
		Computer Science and Engineering	63.49	-	-
		Electrical and Electronics Engineering	60.71	-	-
		Electronics and Communication Engineering	64.75	-	-
		Information Technology	50.82	-	-
		Mechanical Engineering	16.39	-	-
	3/4	Civil Engineering	19.23	50.00	50.00
		Computer Science and Engineering	53.17	65.08	65.08
		Electrical and Electronics Engineering	21.57	26.09	26.09

Agenda : 06 To consider the Exam results Nov/Dec 2022 & Apr/May 2023, Graduation rate 2023
 Nov./Dec. 2022 and April/May 2023 End Semester Examinations
 Statistics of Results

The members noted down the contents. The members suggested to perform impact analysis and also suggested to equip faculty with latest technologies in order to handle Theory cum practical course

SI No	Course	Batch 2022-2023	Batch 2023-2024	Credit
1	Heritage of Tamils	II	I	1
2	Tamils and Technology	III	II	1

Tamil Courses Details

B.Tech. Artificial Intelligence and Data Science	
Class	Course Name
First Semester	Overview of English Language Communication Assessment & Certification from Cambridge.

Statistics of Results

Degree	Sem	Branch	Nov./Dec. 2022	Pass Percentage
	5/6	Electronics and Communication Engineering	59.29	61.95
		Information Technology	46.67	58.33
		Mechanical Engineering	14.71	37.76
		Civil Engineering	50.00	60.00
		Computer Science and Engineering	50.41	62.30
		Electrical and Electronics Engineering	33.33	58.06
	5/6	Electronics and Communication Engineering	68.92	73.33
		Information Technology	45.65	63.04
		Mechanical Engineering	40.95	62.50
		Civil Engineering	45.65	89.13
		Computer Science and Engineering	74.14	98.26
		Electrical and Electronics Engineering	85.71	94.29
	7/8	Electronics and Communication Engineering	83.33	100
		Information Technology	46.81	97.87
		Mechanical Engineering	50.93	95.41

www

19/11/2020

Degree	Sem	Branch	Pass Percentage	Nov./Dec. 2022	April/May 2023
M.B.A.	3/4	Communication systems	100	-	-
		Medical Electronics	100	-	-
		Energy Engineering	100	-	-
		Construction Engineering and Management	100	-	-
	1/2	Structural Engineering	100	-	-
		Computer Science and Engineering	100	-	-
		Power Electronics and Drives	100	-	-
		Communication systems	100	-	-
		Medical Electronics	100	-	-
		Energy Engineering	100	-	-
		Master of Business Administration	44.54	-	-
		Master of Business Administration	70.97	100	-
M.C.A.	1/2	Master of Computer Applications	79.03	-	-
	3/4	Master of Computer Applications	66.67	-	-

Degree	Branch	Semester	Pass Percentage	Nov./Dec. 2022	April/May 2023	Nov./Dec. 2022	April/May 2023
M.E.	Electronics and Communication Engineering	1,3,5,7	4,6,8	69.07	78.43		
	Information Technology	1,3,5,7	4,6,8	47.49	73.08		
	Mechanical Engineering	1,3,5,7	4,6,8	30.75	65.22		
M.E.	Construction Engineering and Management	1,3	2,4	50.00	-		
	Structural Engineering	1,3	2,4	87.50	-		
	Computer Science and Engineering	1,3	2,4	100	-		
	Power Electronics and Drives	1,3	2,4	100	-		
	Applied Electronics	1,3	2,4	100	-		
	Communication systems	1,3	2,4	100	-		
	Medical Electronics	1,3	2,4	100	-		
	Energy Engineering	1,3	2,4	100	-		
	Master Business Administration	of 1,3	4	57.76	100		
M.B.A.	Master Computer Applications	of 1,3	2,4	72.85	-		
M.C.A.							

Approved

Signature

Date

Nov./Dec. 2022 and April/May 2023 End Semester Examinations									
Degree	Branch	Semester		Pass Percentage					
		Nov./Dec. 2022	April/May 2023	Nov./Dec. 2022	April/May 2023	Nov./Dec. 2022	April/May 2023	Nov./Dec. 2022	April/May 2023
B.E./B.Tech.	All	1	2	53.75	-				
B.E./B.Tech.	All	3	4	40.38	49.87				
B.E./B.Tech.	All	5	6	49.40	63.21				
B.E./B.Tech.	All	7	8	64.08	95.83				
M.E.	All	1	2	94.74	-				
M.E.	All	3	4	100	-				
M.B.A.	-	1	2	44.54	-				
M.B.A.	-	3	4	70.97	100				
M.C.A.	-	1	2	79.03	-				
M.C.A.	-	3	4	66.67	-				
Statistics of Results - Semesterwise									
Degree and Branch		Registered Candidates	Eligible Candidates	Graduation Rate	April/May 2023 End Semester Examinations				
B.E. Civil Engineering		46	28	60.87					
B.E. Computer Science and Engineering		116	102	87.93					
B.E. Electrical and Electronics Engineering		35	32	91.43					
B.E. Electronics and Communication Engineering		60	52	86.67					
B.Tech. Information Technology		47	39	82.98					
B.E. Mechanical Engineering		111	91	81.98					
M.B.A.		61	53	86.89					
Overall		476	397	83.40					

Vijay Kumar

Jeeva

Srinivas

Sl.No	Staff Id	Name	Designation	Dept	Appointment Date
1	NS202	Ms. S AKILA	Sweeper	HM	01/04/2023
2	NS203	Ms. M VIJAYA	Sweeper	HM	01/04/2023
3	NS204	Ms. V SHYLA	Sweeper	HM	01/04/2023
4	NS205	Ms. S SAHAYA SELVI	Sweeper	HM	01/04/2023

APPOINTED NON TEACHING STAFF

Sl.No	Staff Id	Name	Designation	Dept.	Appointment Date
1	TS347	Dr. M. ANTONY SHEELA	AP	CSE	31/03/2023
2	TS348	Ms. J ANIKKA NAVAGI HEMARINA	AP	MECH	31/03/2023
3	TS349	Ms. ABISHA F S	AP	HSC/Tamil	05/07/2023
4	TS350	Ms. ANNIE PORTIA A	AP	AI	06/07/2023
5	TS351	Ms. GEETHA T V	AP	AI	06/07/2023
6	TS352	Ms. ANISHYA P	AP	IT	06/07/2023
7	TS353	Ms. ARJUNA A	AP	PC	06/07/2023

APPOINTED TEACHING STAFF

Agenda: 08 Reporting the appointments made in the period considered & details of relieved staff

The Governing Body members noted down the communications received from Anna University on revised guidelines for Autonomous, Research Guideship and faculty - student ratio.

- AU - Statues on Academic matters
- AU - Revised norms for Guideship
- AICTE & AU - SFR

Agenda: 07 To consider the important communications received from AICTE/AU/DOTE/UGC

- Perform detailed statistical analysis on results
- Identify the courses which have low results frequently
- Periodic test performance analysis and action taken
- Peer learning instead of coaching classes
- Conducting anonymous feedback on teaching and perform analysis on feedback (Institute Average, Department Average and Individual Average)
- Provide the answer key before declaring the results.
- Conduct bridge classes for the lateral entry students who are poor in Mathematics and Analytical courses
- Meeting the parents of students who have high arrears.

Suggestions offered by the nominees

Department to be audited	Auditing Member	Date of Audit
English	Dr. R. Latha Devi	24.03.2023
Maths	Dr. P. Titus	27.03.2023
Physics	Dr. T. V. Sivasubramonia Pillai	15.03.2023
Chemistry	Dr. K. P. Vinod Kumar	27.03.2023
CE	Dr. K. Dhanalakshmi	23.03.2023
ME	Dr. P. Arul Franco	23.03.2023
ECE	Dr. Y. P. Arul Teen	15.03.2023
EEE	Dr. C. Mythili	24.03.2023
CSE	Dr. J. Vijila	23.03.2023
IT	Dr. J. Banumathi	20.03.2023
MBA	Dr. S. Victor	16.03.2023
MCA	Dr. A. Radhakrishnan	23.03.2023

Academic Audit was conducted by external experts for the Academic year 2021-2022.

Academic Audit

The Committee members enquired about the reasons for relieving of staff members and the Principal explained the reasons.

Agenda: 09 To consider and approve the report of Academic Audit & Examination Audit conducted

Sl. No	Staff Id	Name	Designation	Dept	Appointment Date
1	TS335	MS. JERLIN D M	AP	CE	11/3/2023
2	TS343	MS. RAJA MINI SARA	AP	MBA	23/02/2023
3	TS256	MR. E. CHRISTO ELJIN RAJ	AP	ECE	13/03/2023
4	TS266	DR. L. JOSEPHIN USHA	AP	IT	15/04/2023
5	TS261	DR. GEORGE ANSFER	AP	EEE	31/05/2023
6	TS204	DR. R. REENA ROSE	AP	MCA	26/05/2023
7	TS319	MR. MARIA JEBIN M	AP	MECH	04/05/2023
8	TS336	MR. GOLD SUGANTH S	AP	MECH	13-07-2023
9	TS196	MS. PUNITHA SAHAYA MARY FRANCIS	AP	MBA	30-06-2023

RELIEVED TEACHING STAFF

Sl.No	Staff Id	Name	Designation	Dept	Appointment Date
5	NS206	Mr. AJITH LEON A L	Technical Assistant	OFC	22/05/2023
6	NS207	Ms. GILDHAR S M	Junior Assistant	OFC	03/07/2023

List of Documents Audited

Class Committee

Course Committee

Theory Course

- ❖ Course File
- ❖ Question Paper
- ❖ Question Bank Audit
- ❖ Answer Paper Audit
- ❖ Assignment Answer Paper
- ❖ Internal Mark Calculation
- ❖ Attendance Report

Theory Course with Practical Components

- ❖ Course File
- ❖ Question Paper
- ❖ Question Bank Audit
- ❖ Answer Paper
- ❖ Answer Paper Audit
- ❖ Assignment
- ❖ Internal Mark Calculation
- ❖ Attendance Report
- ❖ Lab Manual
- ❖ Observation
- ❖ Record
- ❖ Model Exam questions
- ❖ Model Exam Paper
- ❖ Model Mark Allocation
- ❖ Exp.Obs.Record Mark
- ❖ Internal Mark

Practical Course

- ❖ Lab Manual
- ❖ Observation
- ❖ Record
- ❖ Model Exam questions
- ❖ Model Exam Paper
- ❖ Model Mark Allocation
- ❖ Exp.Obs.Record Mark
- ❖ Internal Mark

Personality and Character Development Clubs Activities

- ❖ Brochure
- ❖ Schedule
- ❖ Activity Conducted photo, Report

Mentoring

- ❖ Mentor Report
- ❖ Student File

Shree

Shree

Shree

the end at 2:30 PM.

Finally, the Vice Principal thanked the gathering and the meeting came to

- Students Wellness centre
- Self-learning motivated students
- Teaching learning based on learning outcomes [Teaching Learning club]
- Well balanced curriculum
- Core Research – Interdisciplinary.

of them are as follows

The UGC nominee explained the best practices adopted in IIT Madras. Some

Agenda: 10 Other Matters with the permission of Chair Person

The members suggested to have the auditors from NBA accredited Colleges.

- Overall workforce and the infrastructure facility is good.
- rank holders list.
- Maintain statistics of result details in a file, classification record and
- Maintain original copy of result passing board meeting minute.
- (comment) and question paper scrutiny.
- Action taken report to be maintained for question paper grievance
- Annual report of the examination is to be maintained.
- Overall the examination process is good.

General Remarks and Suggestions

- Security Arrangements for Confidentiality
- Remuneration Settlement Process
- Maintenance of Stationeries
- Handling Malpractice Cases
- Valuation of Answer Scripts
- Valuation Scheme
- Conduct of Theory Examinations
- Conduct of Practical Examinations
- Question Papers
- Question Paper Scrutiny Process
- Question Paper Setting Process

The Exam Audit is conducted on the following Parameters

Nov./Dec. 2022 Examination Processes have been audited by Dr. R. Muthukumar, Professor and Deputy Controller of Examinations, National Engineering College, Kovilpatti on 26-06-2023,

Examination Audit

Rev. Fr. Dr. M. Maria William
Chair Person

Dr. P. Subha Karavelam
Anna University Nominee

Dr. Joseph Dunston
Management Nominee-
Educationalist

Dr. V. Selvam
Management Nominee

Mr. M. Prince Paul Raj
Management Nominee-
Industrialist

Dr. M. Marsaline Beno
Faculty Nominee

Dr. J. Annrose
Special Invitee

Dr. R. P. Anto Kumar
Special Invitee

Dr. R. S. Shaji
Special Invitee

Dr. K. Arul Prakash
UGC Nominee

Rev. Fr. M. Francis Xavier
Management Nominee

Dr. S.L. Rayar
Management Nominee

Dr. A. Reena Evancy
Management Nominee

Dr. V. Christus Jeya Singh
Faculty Nominee

Dr. A. Milton
Special Invitee

Dr. M. Anto Xavier Roach
Special Invitee

Dr. J. Maheswaran
Member Secretary