

Approved by AICTE & Affiliated to Anna University, Chennai Accredited with 'A' Grade by NAAC
UG Programs(ECE, EEE, Mech, Civil, CSE & IT) Accredited by NBA
Recognized under section 2(f) & 12(B) of UGC Act, 1956
UG Programs(ECE, EEE, Mech, Civil, CSE & IT),
MBA & MCA Programs Permanently Affiliated

## Internship/In-Plant Training - Guidelines to the students

Students who set out for Internship/In-Plant Training shall strictly follow the guidelines stated below.

- 1. Obtain the bonafide certificate from the Principal by submitting the "Request form for bonafide certificate (internship/industrial training)" (available on our college website).
- 2. Apply to the industries for internship /in-plant training, based on your area of interest.
- 3. After receiving approval from the industry, fill the "Request form for permission to undertake internship/industrial training" (available on our college website), and along with the form, attach the approval letter from the industry clearly stating the projects/hands-on training and skills to be acquired during internship/in-plant training.
- 4. After getting the Principal's approval in the "Request form for permission to undertake internship/industrial training", submit the completed form with attached documents to the department concerned for permission to set out. The application form should be submitted 10 days before the commencement of the internship/in-plant training.
- 5. After successfully completing the internship/in-plant training, students must submit their internship attendance certificate, completion certificate and the report to the department in the prescribed format.

Dean(Academics)

Prof. Dr. R. P. ANTO KUMAR, M.E., Ph.D., Dean (Academics)

Member Secretary (Academic Council)
St. Xavier's Catholic College of Engineering
Chunkankadai, Nagercoil — 629 003.



Principal

Dr. J. MAHESWARAN, M.E. Ph.D. FIE. MISTE.

PRINCIPAL

SEXAVIER'S CATHOLIC COLLEGE OF ENGINEERING

CHUNDANKADAI

NAGERCOIL - 629 003